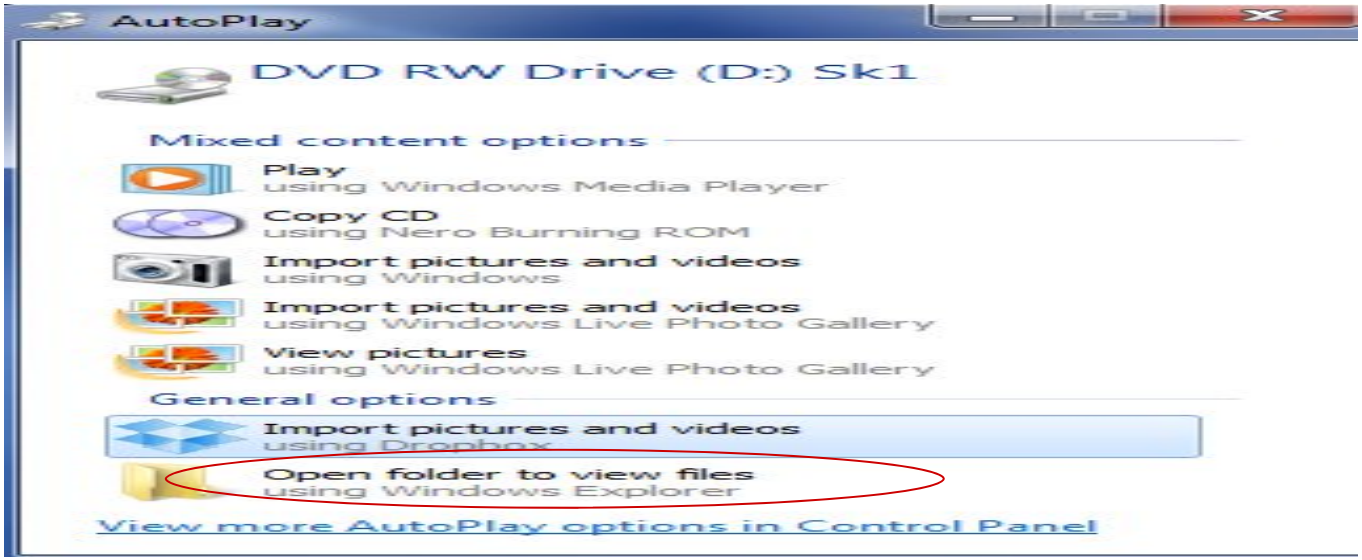
# ScoreKeyper™ - Jump Start

**Welcome to ScoreKeyper!**
You'll be up and running
in about thirty minutes.

- Be sure to follow the instructions carefully, step-by-step.

- Note: *Click* means left-click unless otherwise indicated.




1. Insert disk in the DVD Drive of the main computer (server)
2. Click Open folder to view files

   If this menu does Not appear

   Windows XP, Vista, 7

   Click the Windows start button, then click Computer

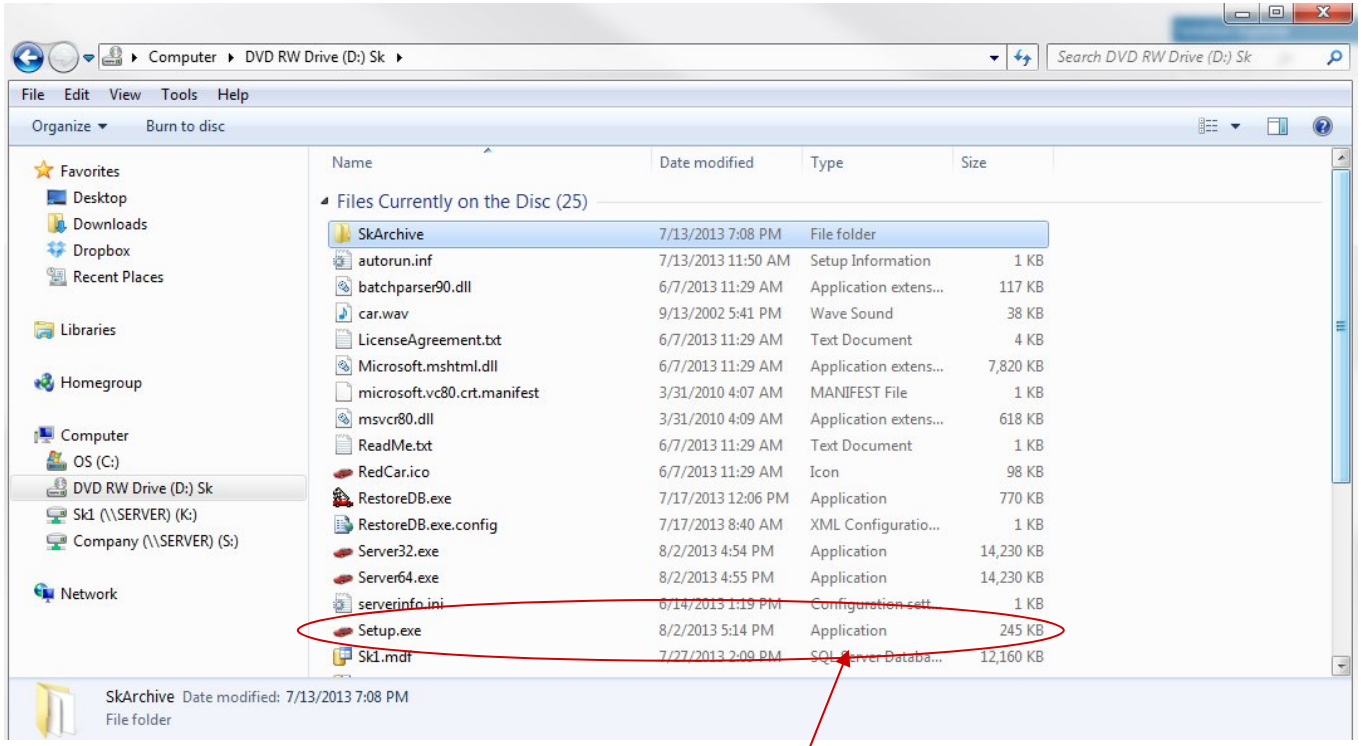
   Double-click the CD/DVD Drive icon

   Windows 8

   The contents of the DVD may automatically display on the screen (see next page)

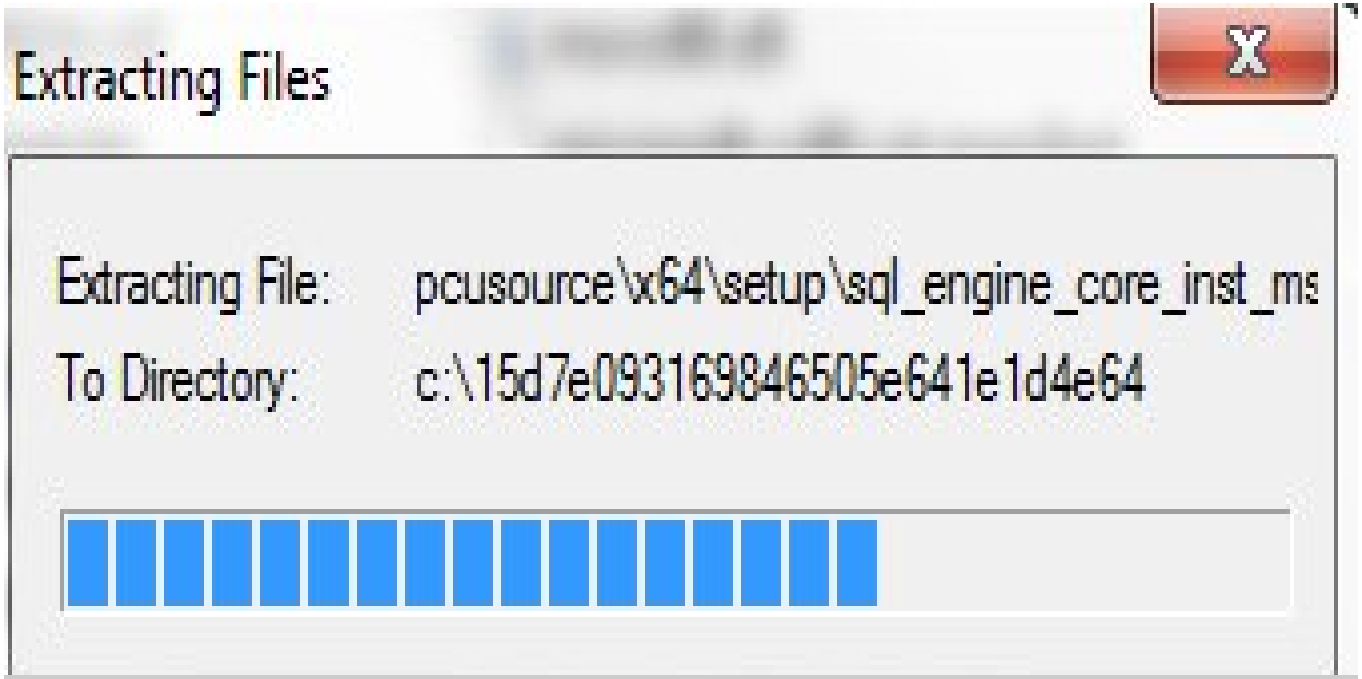
   If not, click the Search icon, type in Computer, then click "Computer" on left

   Double-click the CD/DVD Drive icon

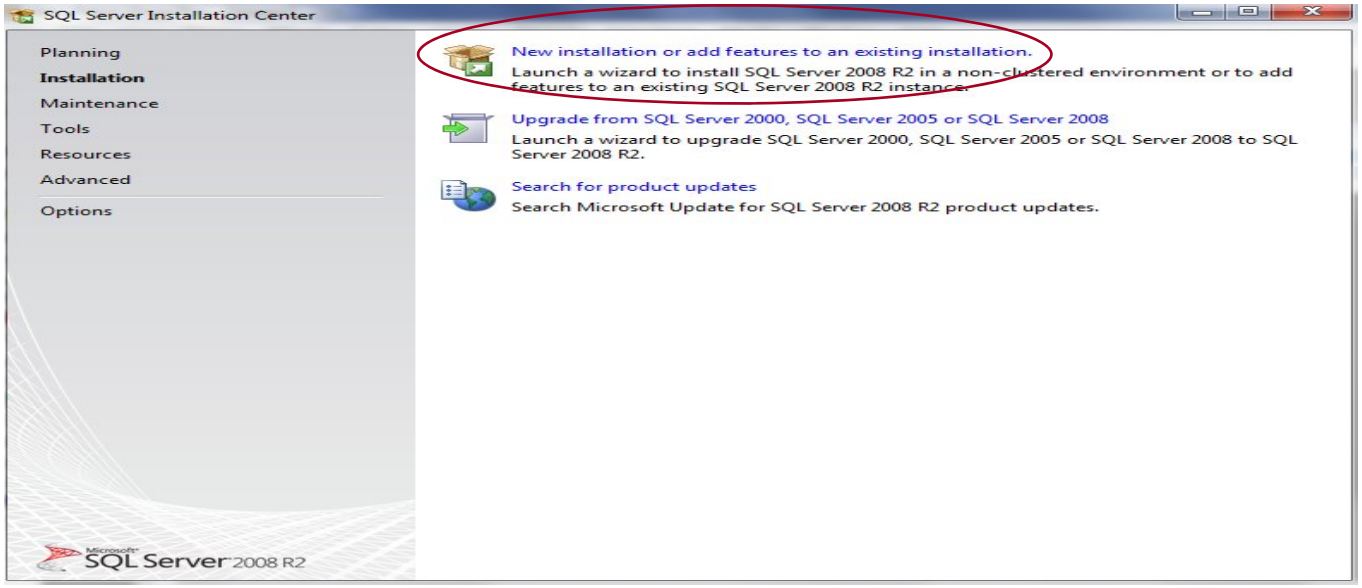



Double-click Setup or Setup.exe (*Note*: Look for "Application")

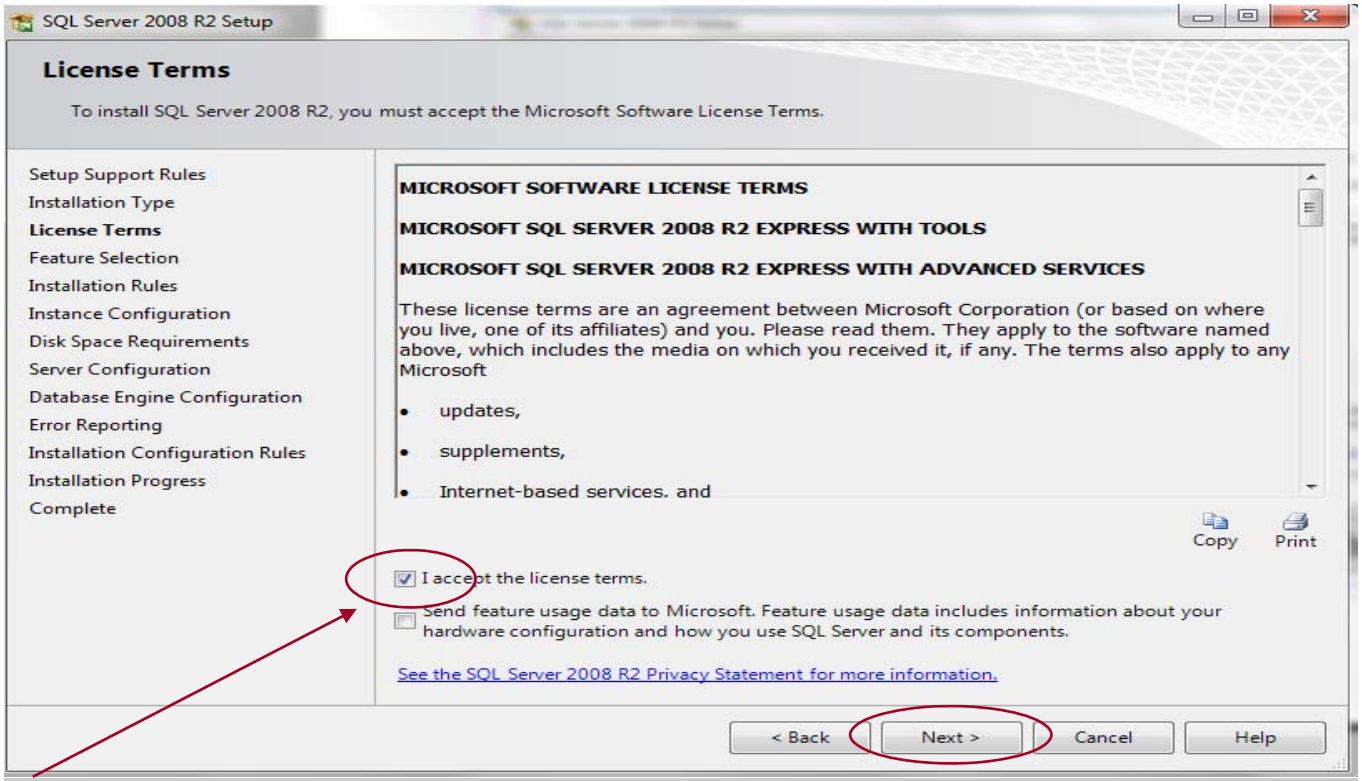
Install to main computer (server):
Click SQL Server - 32b if a 32-bit machine OR
Click SQL Server - 64b if a 64-bit machine



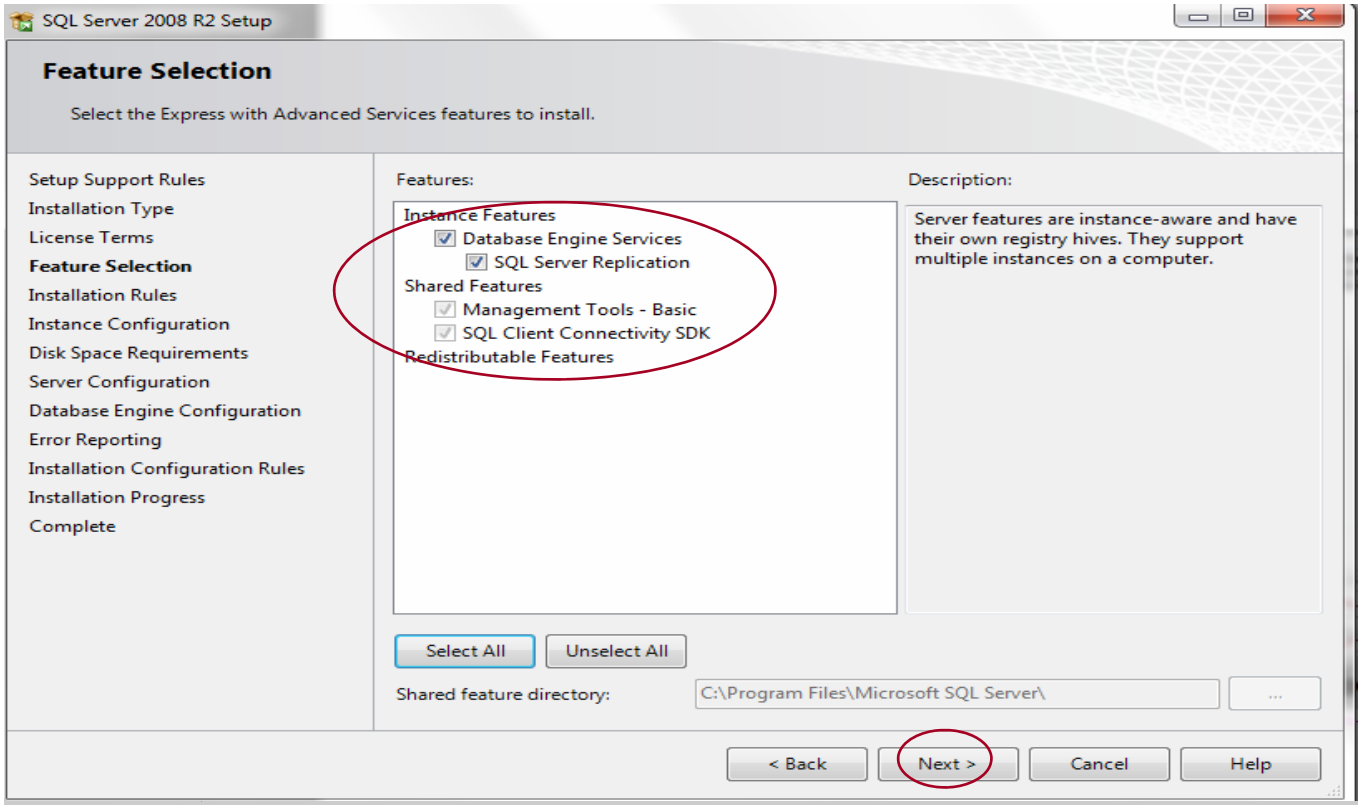

Allow up to two minutes for files to extract
This screen will then disappear
Standby for up to one minute until the screen on the next page appears



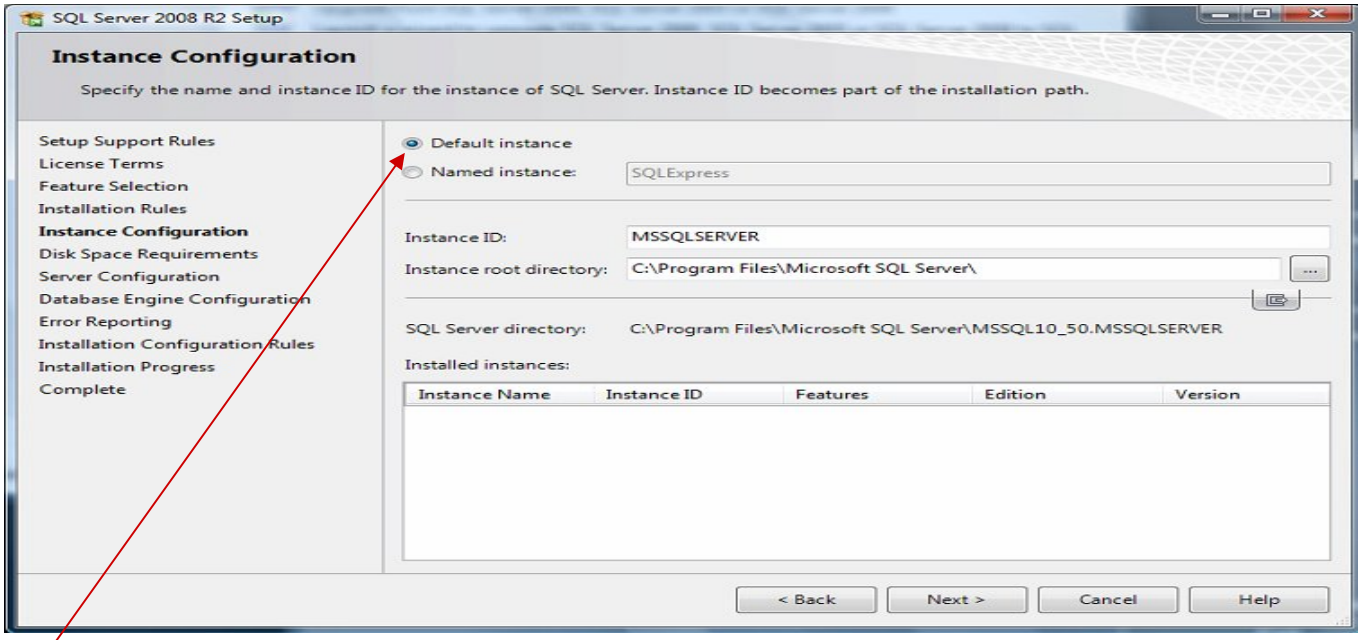

1. Click <u>New installation</u>
2. Standby for up to one minute while SQL Server processes the current operation




Check the box to accept the license terms, then click Next

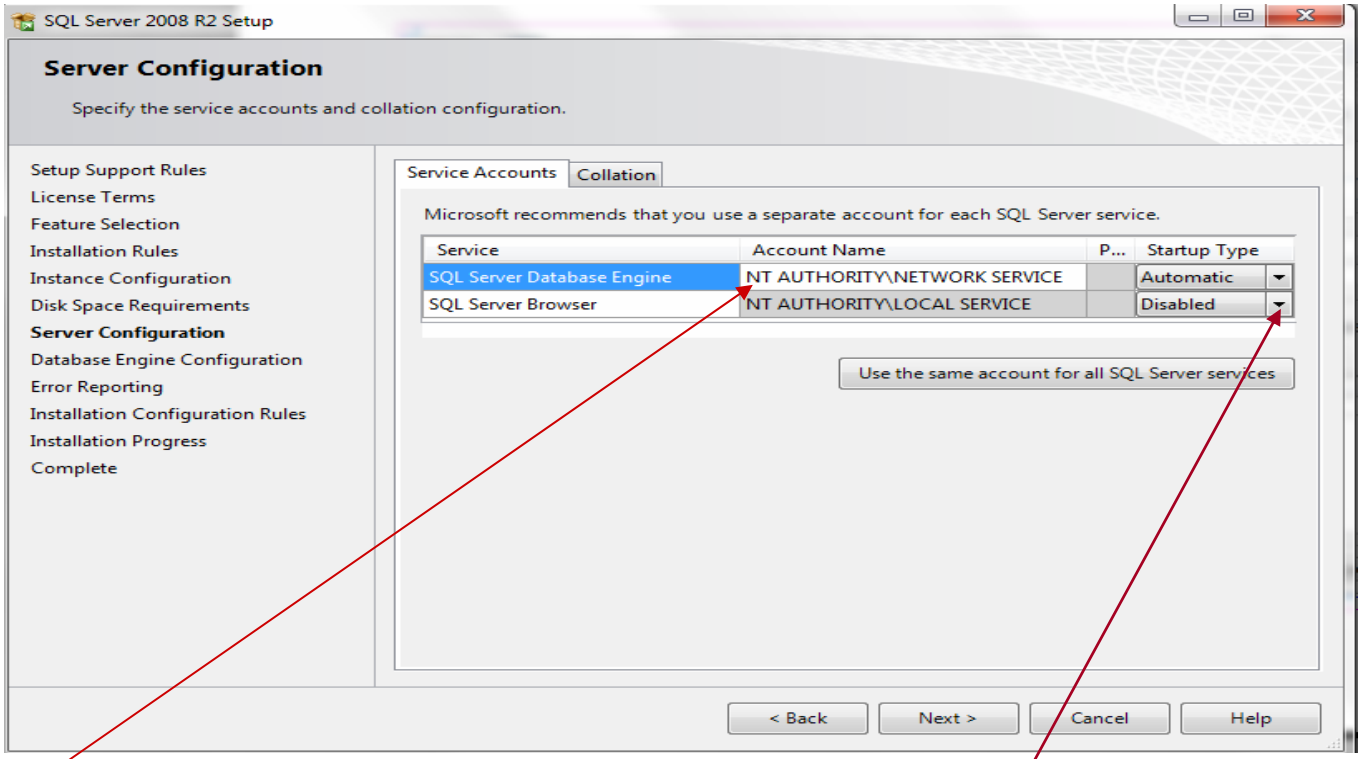



Make sure all four boxes are checked, then click Next

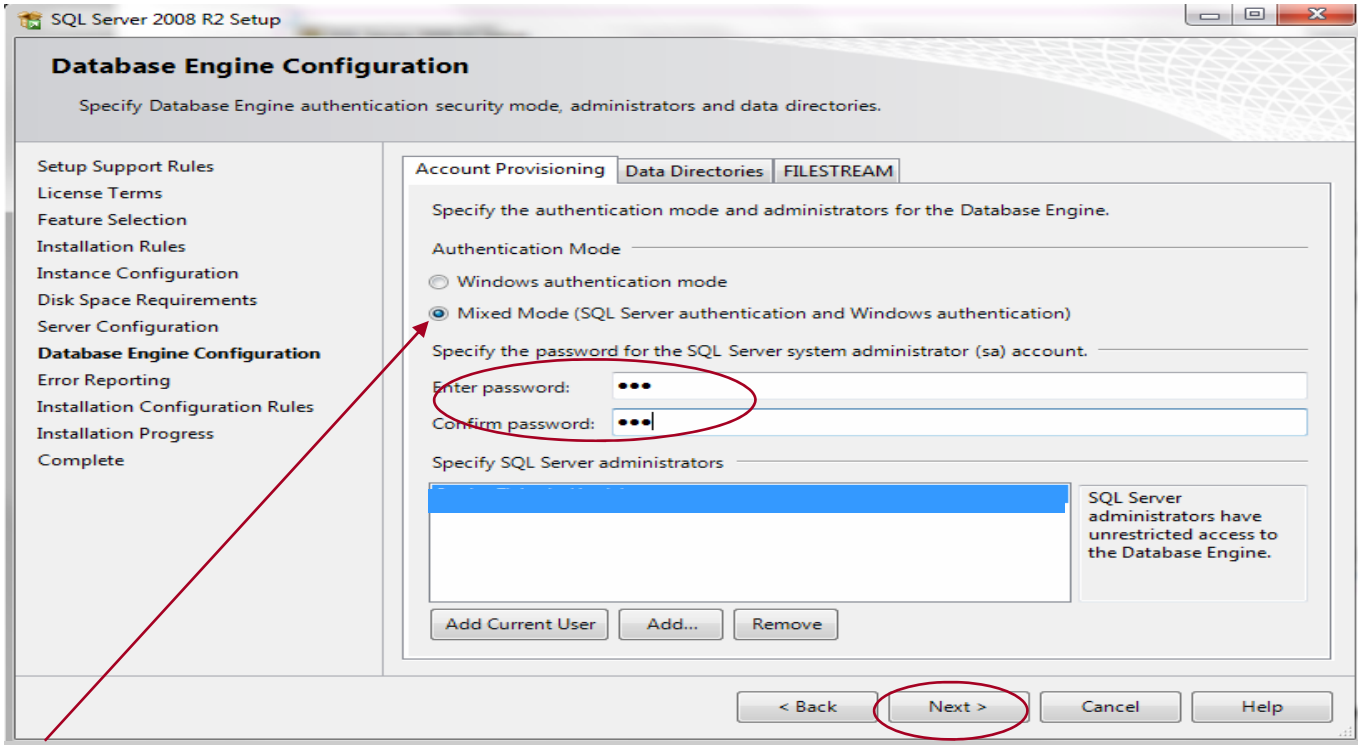



Select Default instance, then click Next

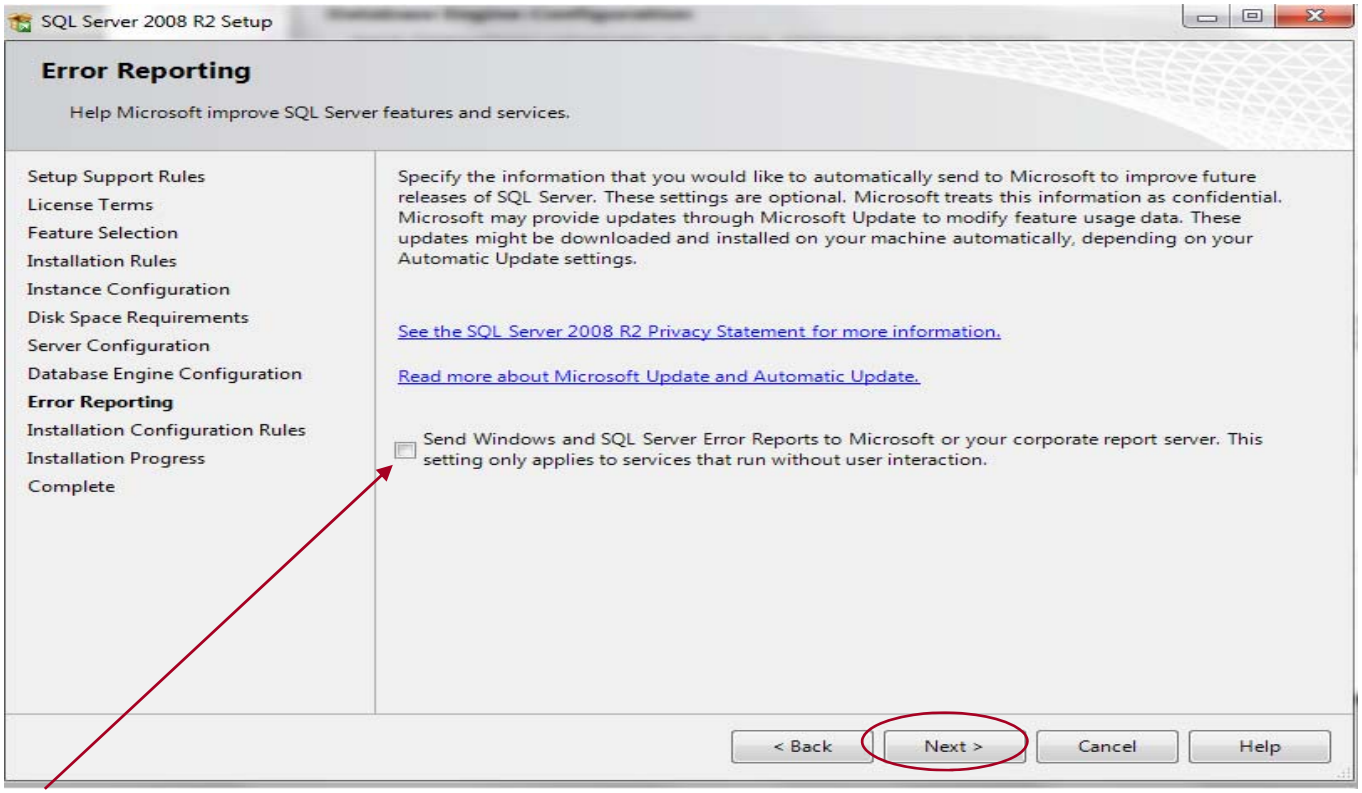
(If you are prevented from installing a default instance, call tech support for alternate instructions)



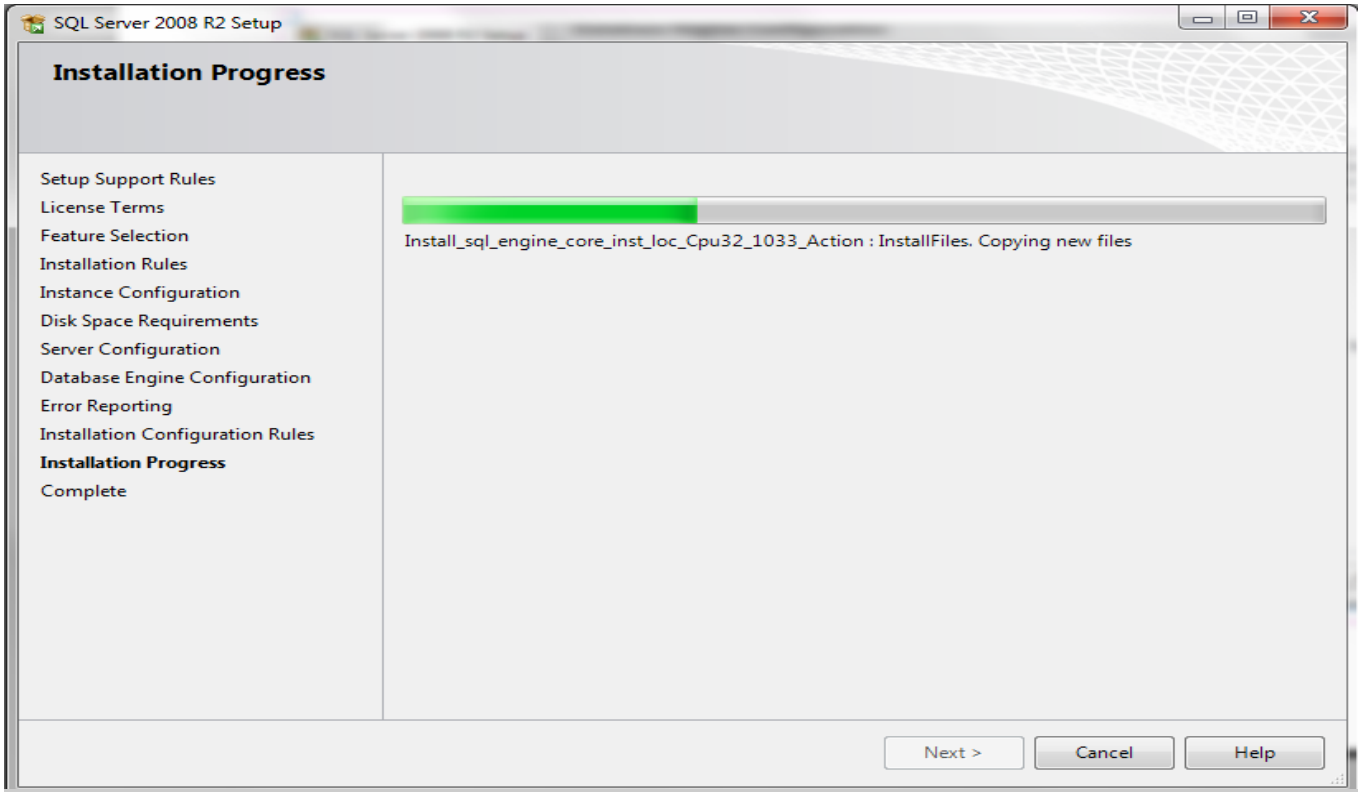

1. On the top line, select NT AUTHORITY\NETWORK SERVICE as the Account Name
2. On the second line, click the arrow next to Disabled and select Automatic.
3. Click Next.



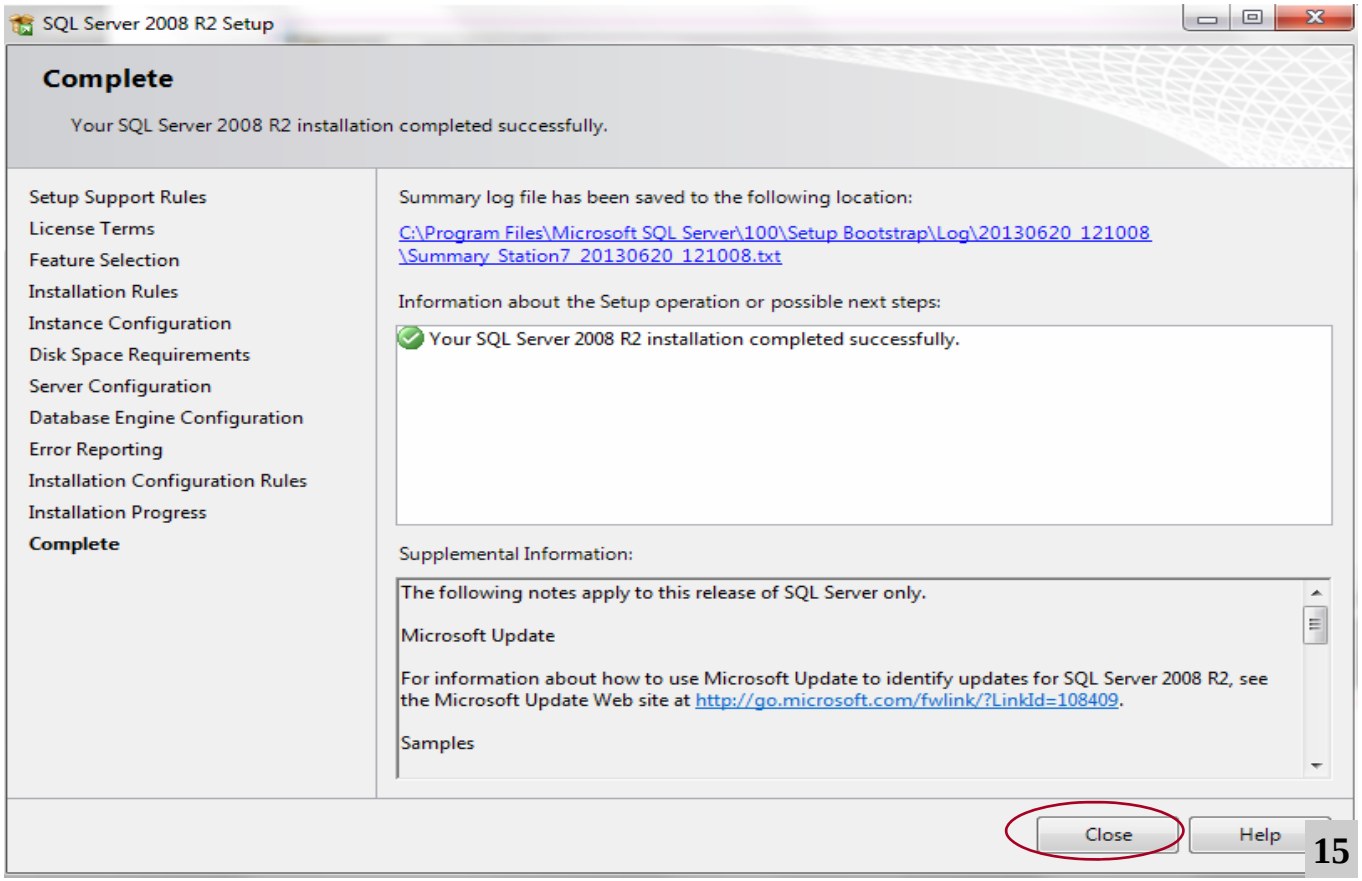

1. Check Mixed Mode
2. The password is 123
3. Click Next

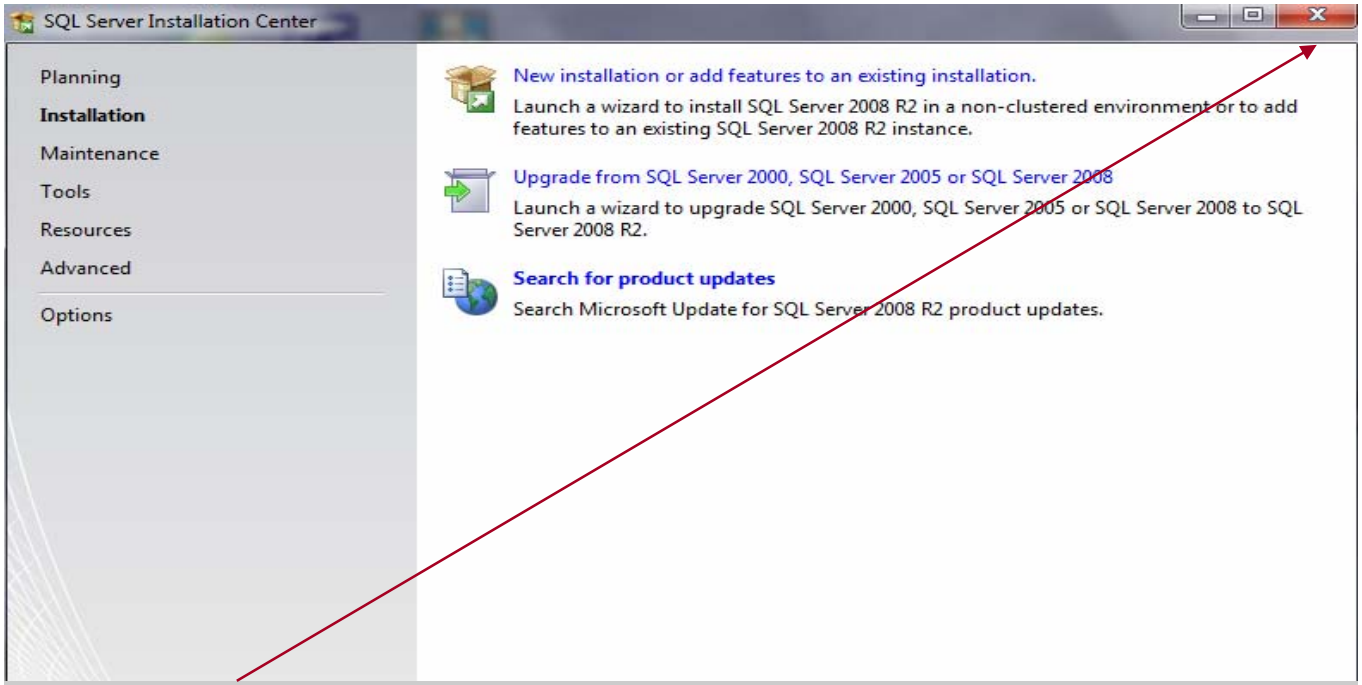



Leave this box unchecked and click Next



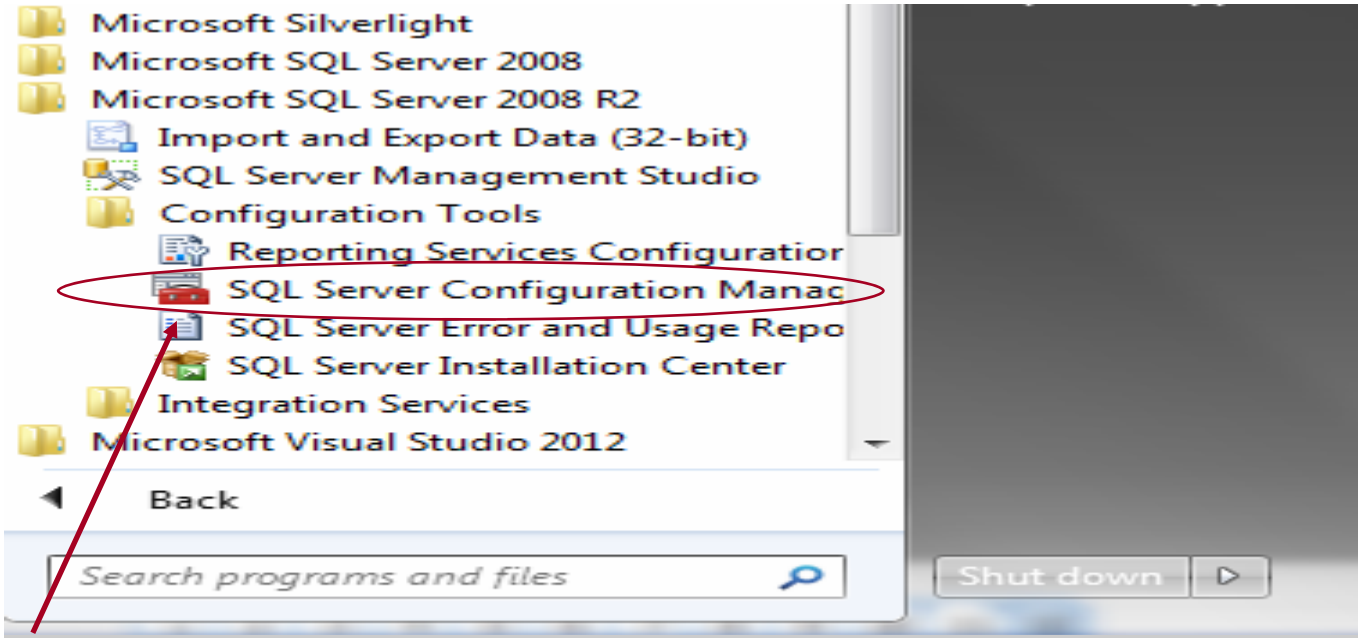

File installation may take up to ten minutes...


SQL Server 2008 R2 Setup
Complete
Your SQL Server 2008 R2 installation completed successfully.
Setup Support Rules
License Terms
Feature Selection
Installation Rules
Instance Configuration
Disk Space Requirements
Server Configuration
Database Engine Configuration
Error Reporting
Installation Configuration Rules
Installation Progress
Complete
Summary log file has been saved to the following location:
C:\Program Files\Microsoft SQL Server\100\Setup Bootstrap\Log\20130620_121008\Summary_Station7_20130620_121008.txt
Information about the Setup operation or possible next steps:
Your SQL Server 2008 R2 installation completed successfully.
Supplemental Information:
The following notes apply to this release of SQL Server only.
Microsoft Update
For information about how to use Microsoft Update to identify updates for SQL Server 2008 R2, see the Microsoft Update Web site at http://go.microsoft.com/fwlink/?LinkId=108409.
Samples
Close
Help



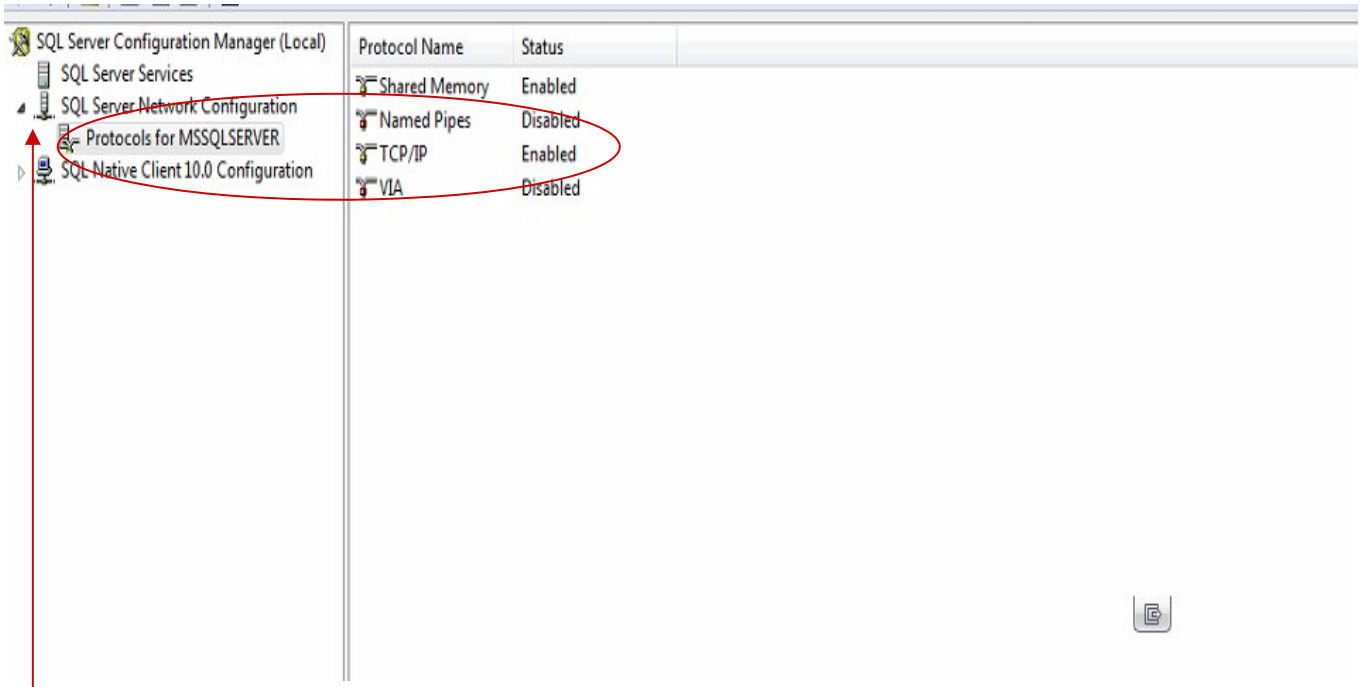

Click *X* to exit SQL Server installation

Do **not** exit ScoreKeyper setup menu

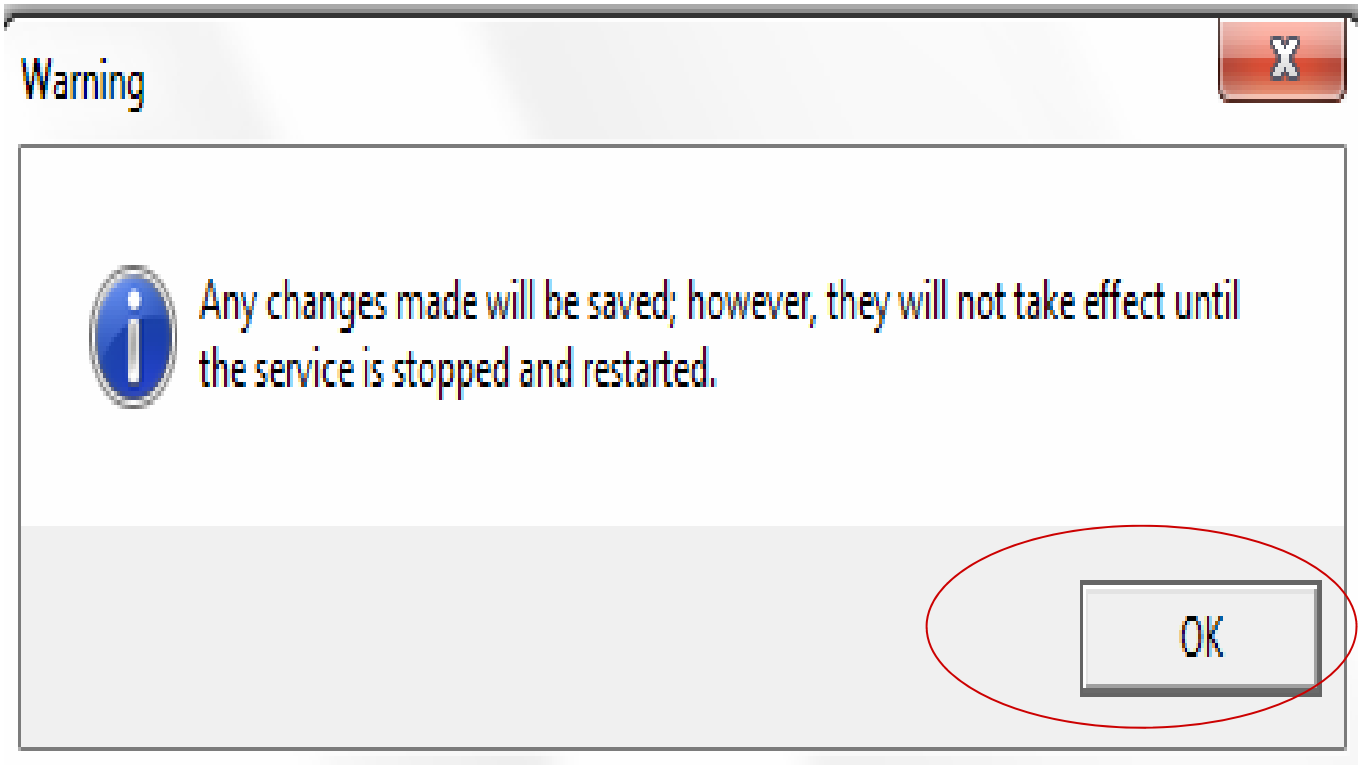



IF Windows XP, Vista, 7:
Click the Windows start button
Click All Programs
Click Microsoft SQL Server 2008 R2, then Configuration Tools, then SQL Server Configuration Manager

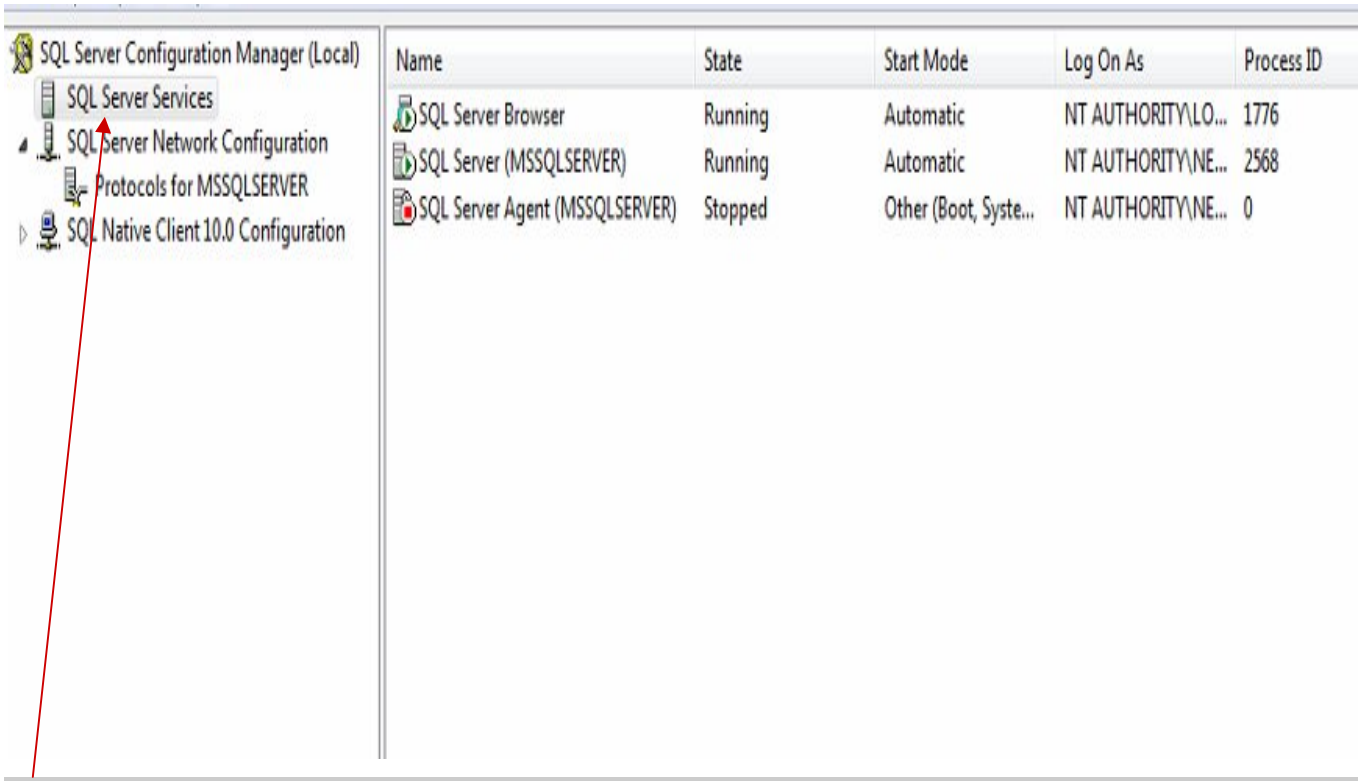
IF Windows 8:
Click the Start icon, then click the SQL Server Configuration Manager tile



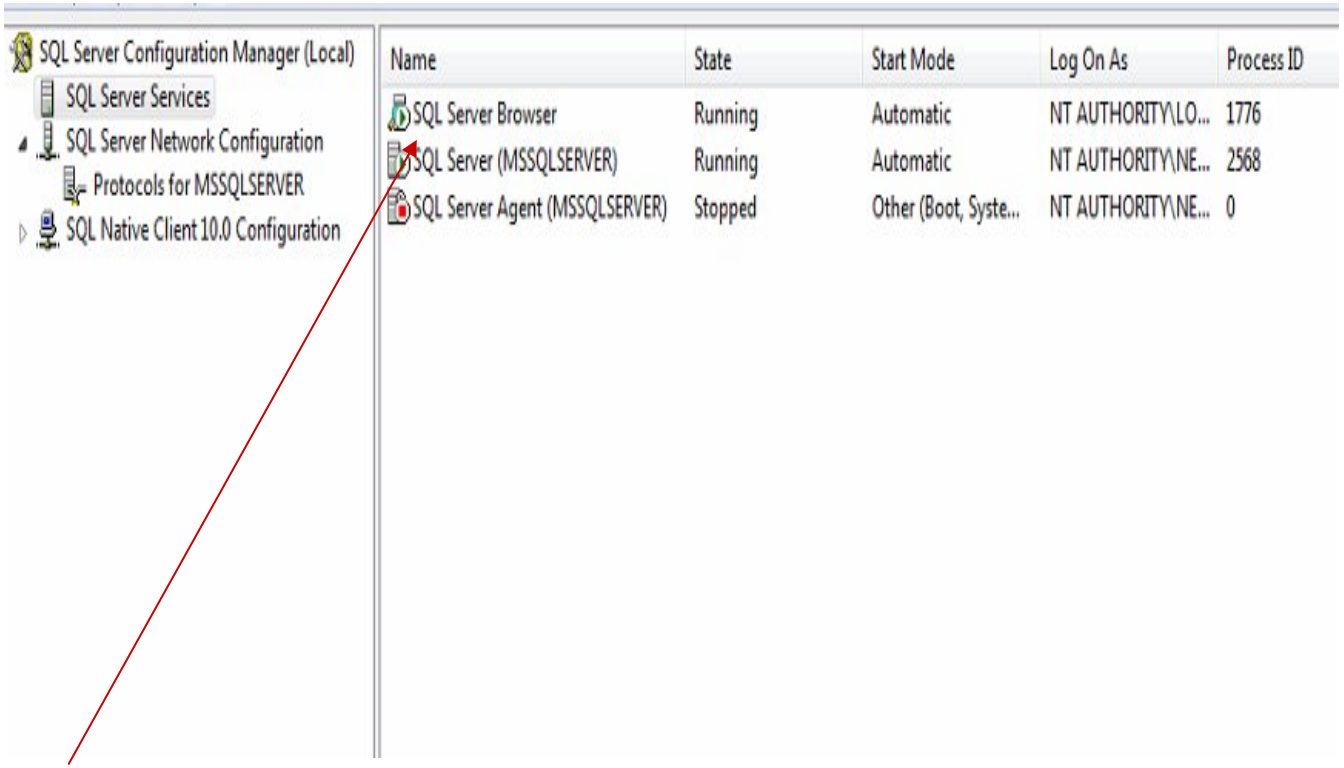

1.Click the arrow next to SQL Server Network Configuration
2. Click Protocols for MSSQLSERVER
3. Right-click TCP/IP
4. Click Enable


Warning
Any changes made will be saved; however, they will not take effect until the service is stopped and restarted.
OK

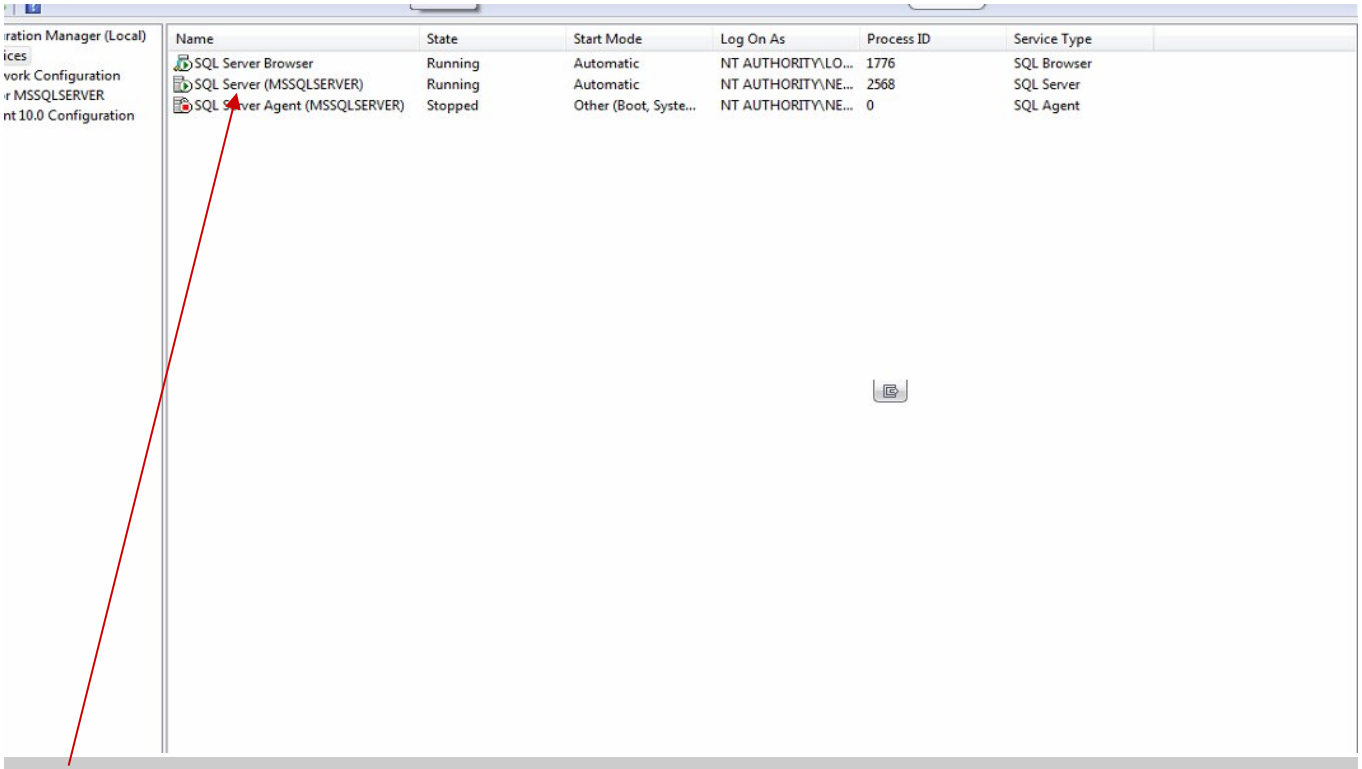
Click OK



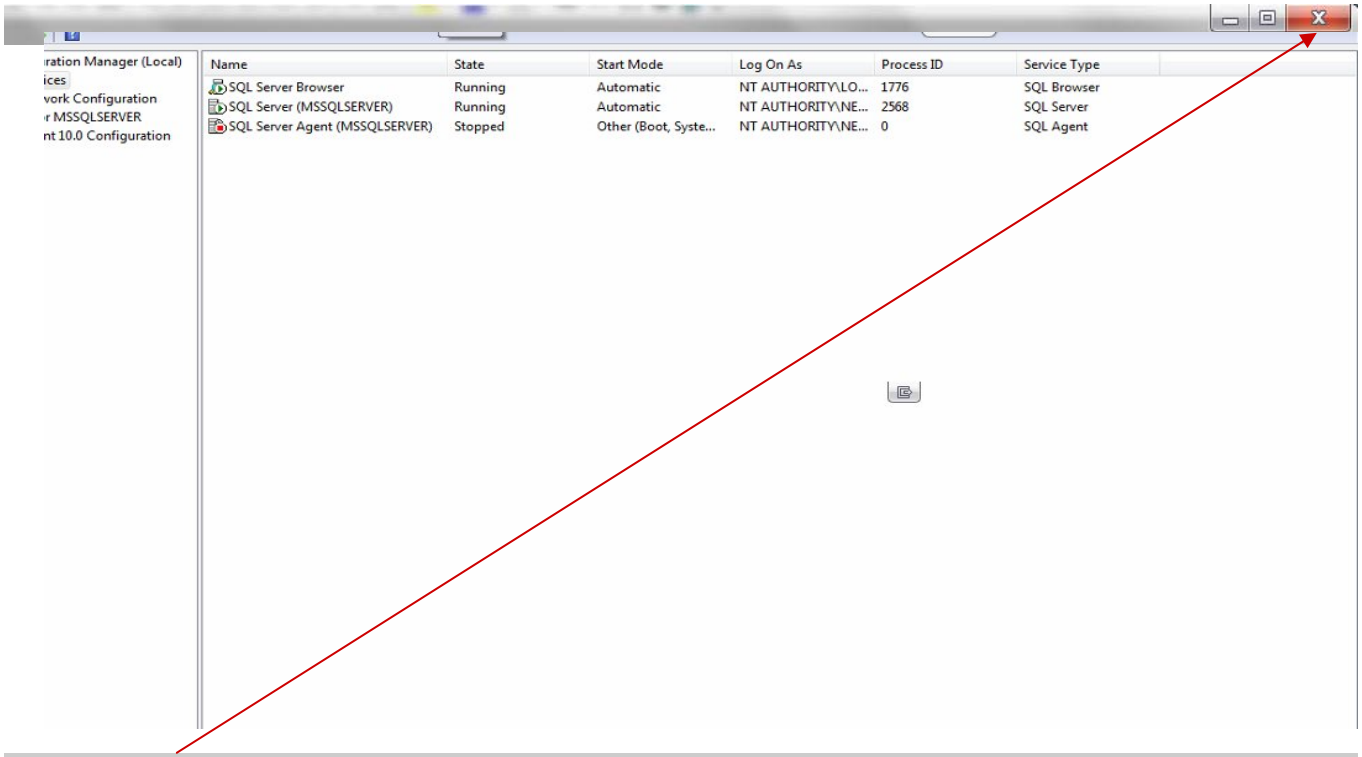

Click SQL Server Services




1. *Right-click* SQL Server Browser
2. Click Restart

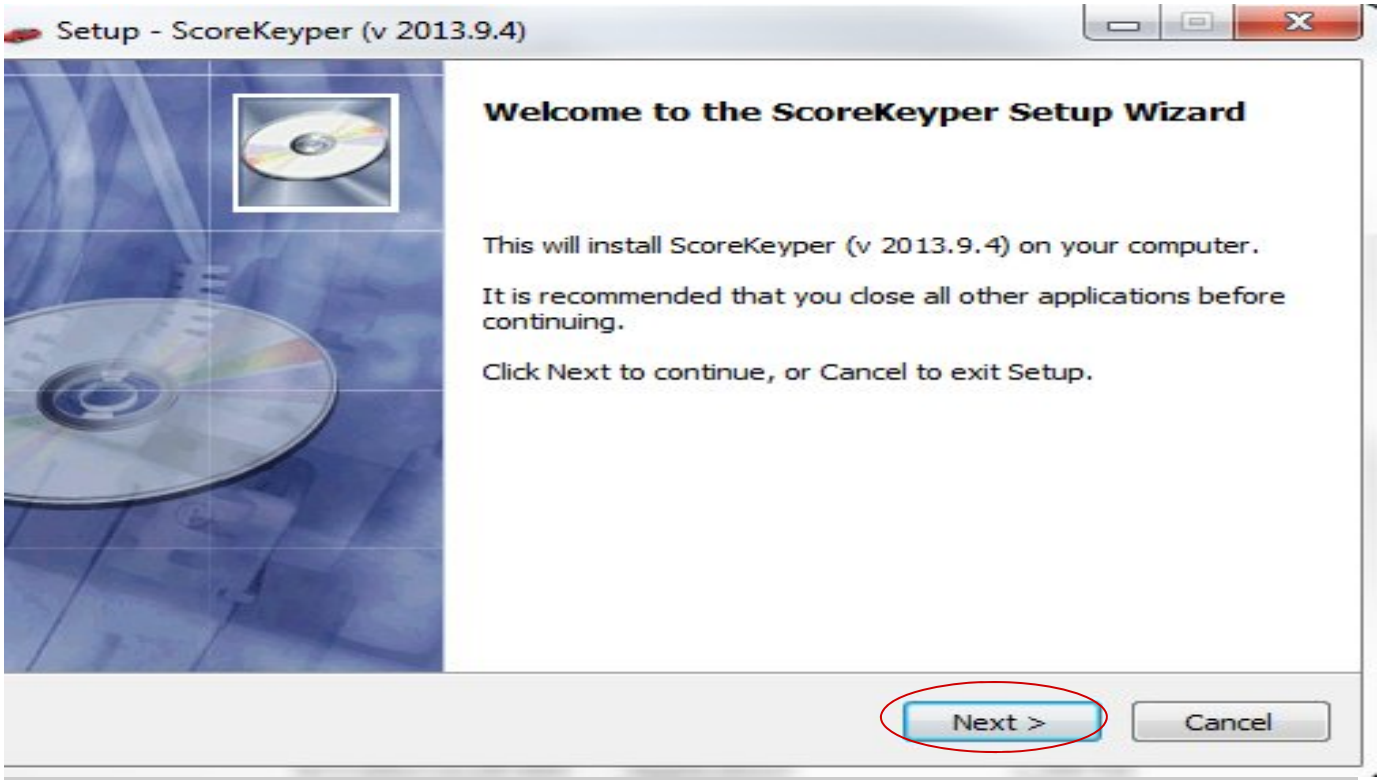



1. Right-click SQL Server (MSSQLSERVER)
2. Click Restart

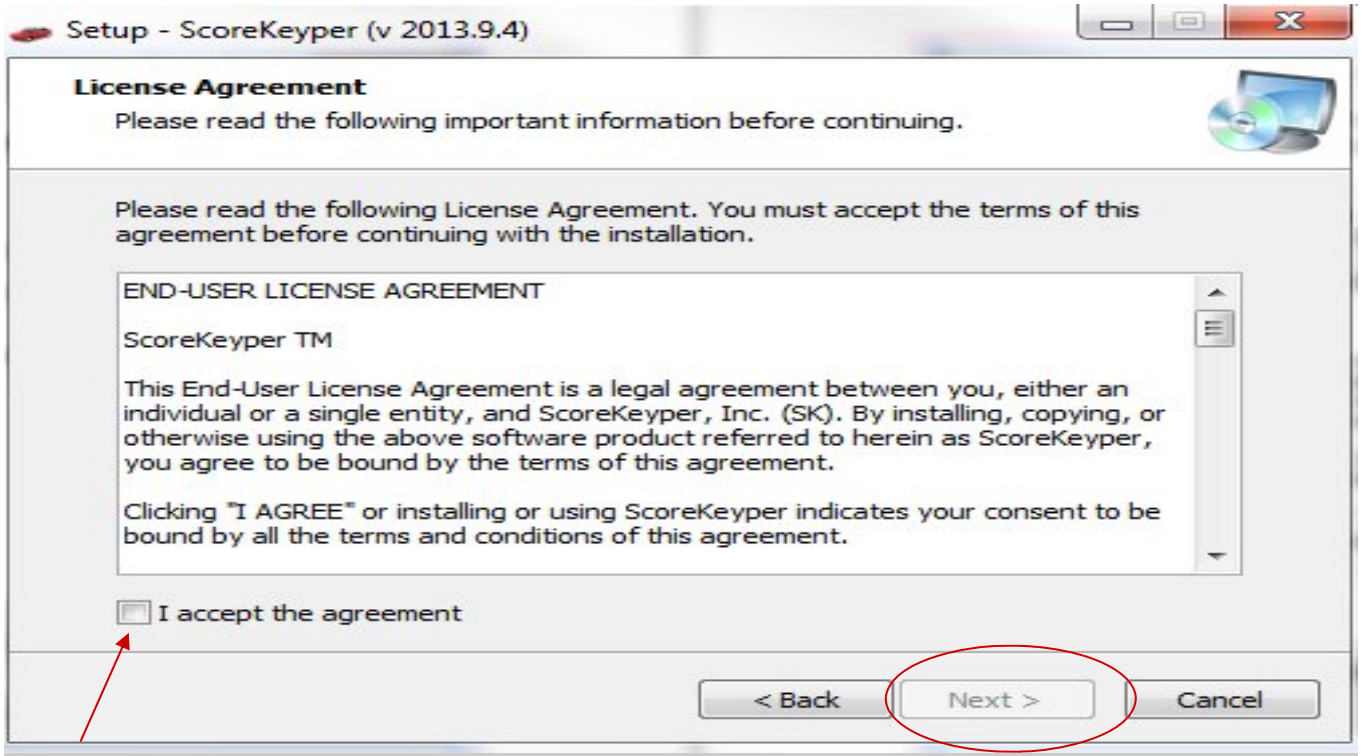



Click *X* to close SQL Server Configuration Manager

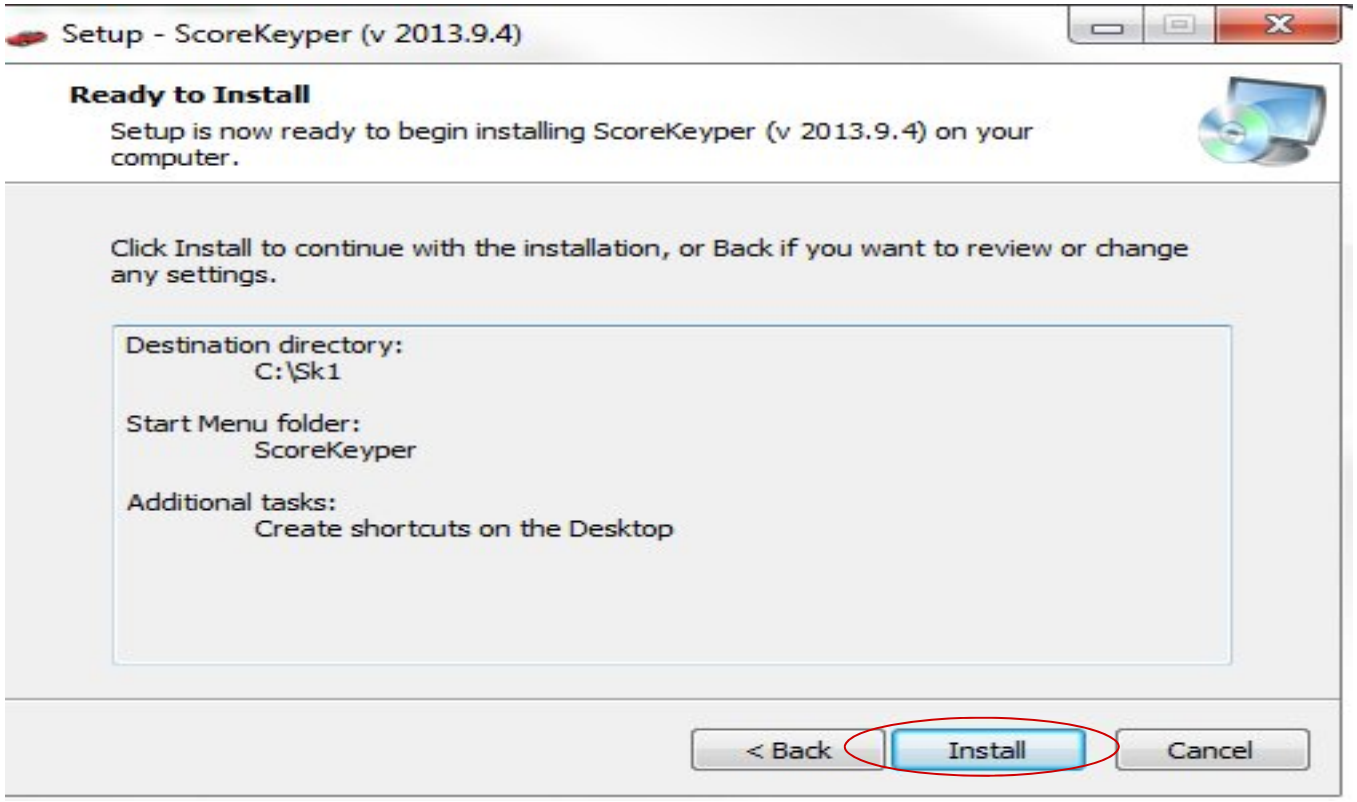
Click ScoreKeyper 32b - Server if a 32-bit machine OR
Click ScoreKeyper 64b - Server if a 64-bit machine



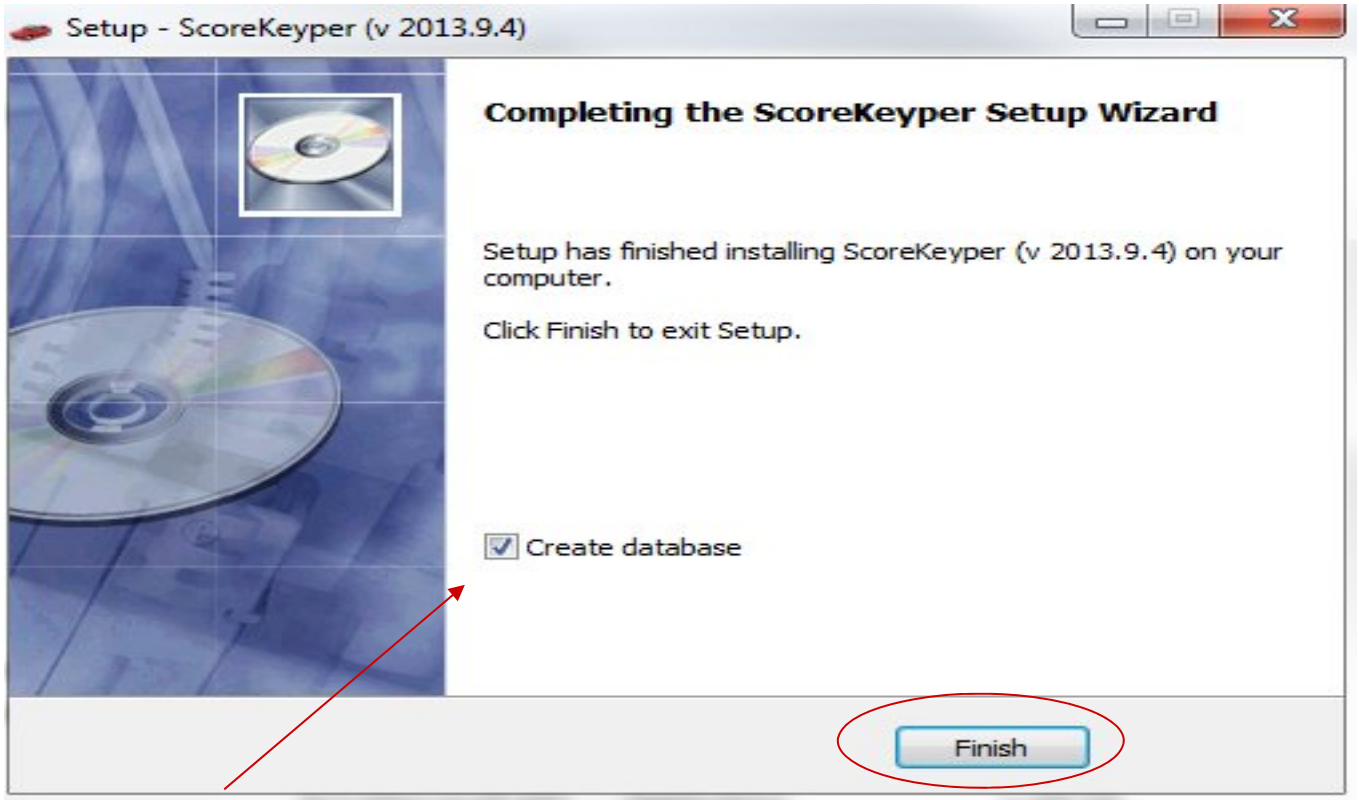

Click Next to begin ScoreKeyper installation (v 2013.9.4 in this example)



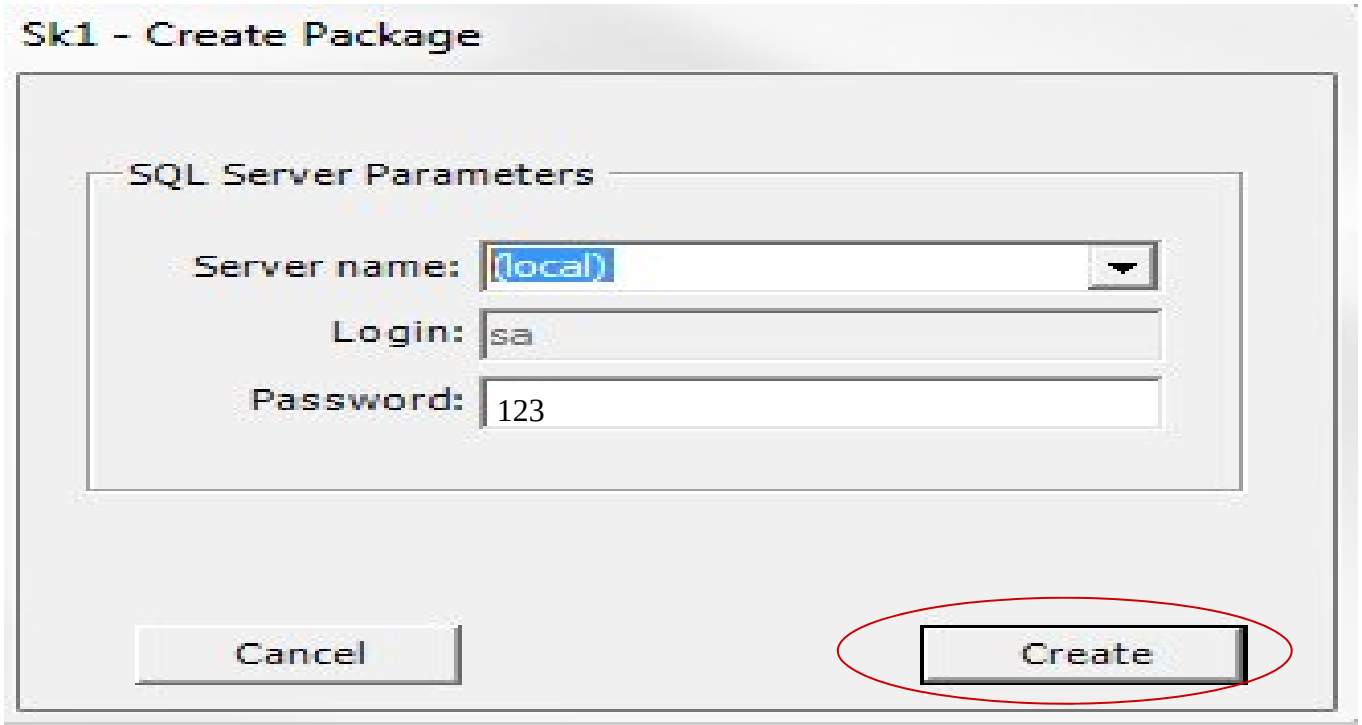

1. Check the box to accept the End-User License Agreement
2. Click Next




Click Install

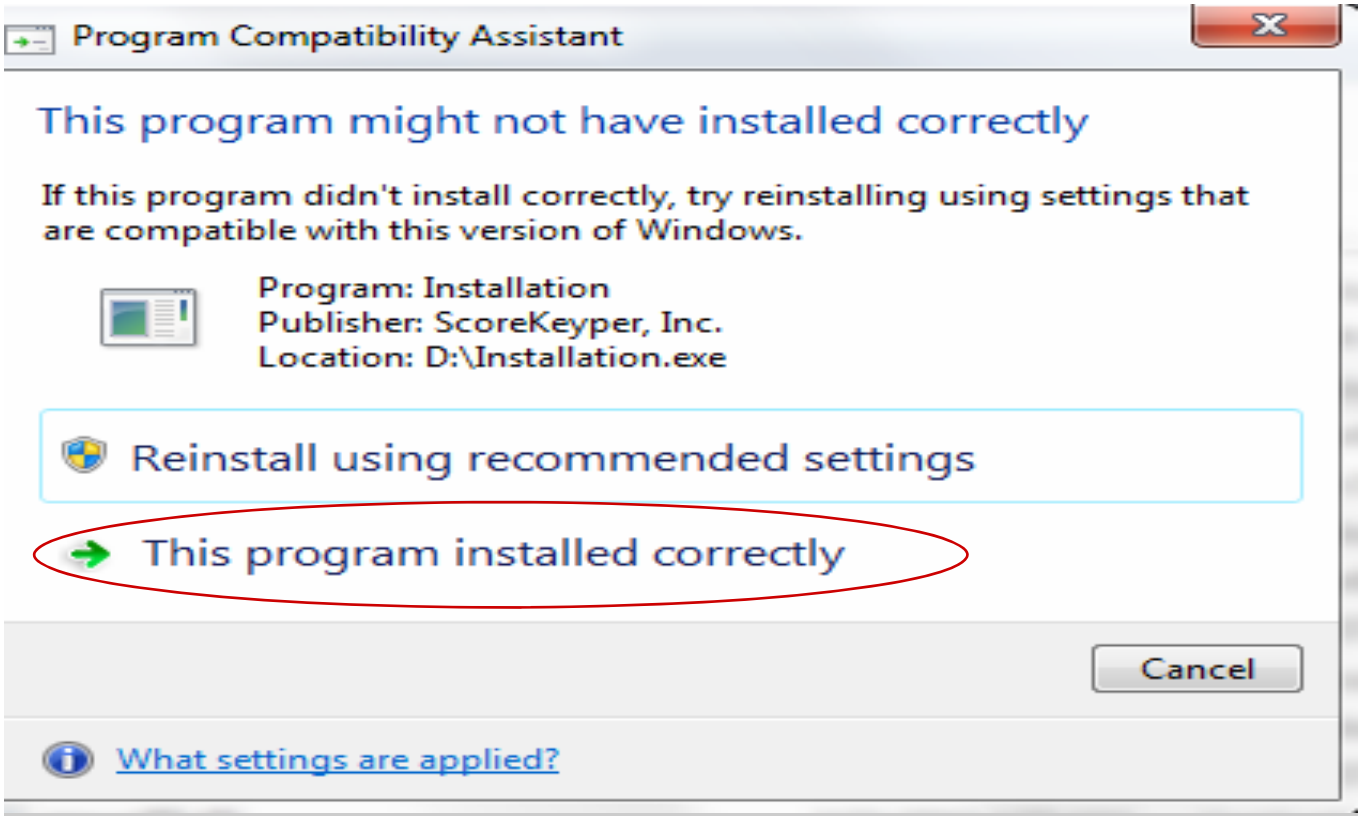



Check “Create database”, then click Finish



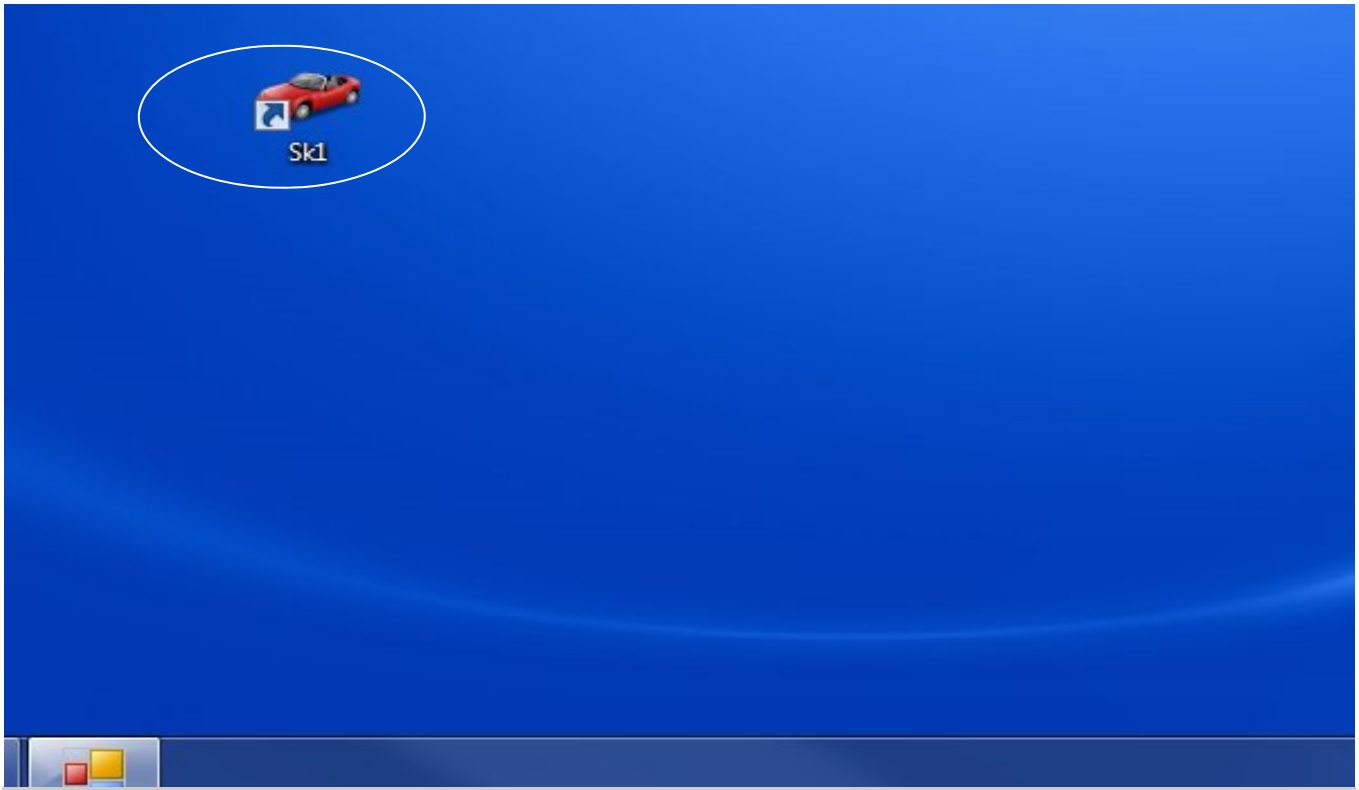

1. Select (local) from the dropdown list
   The login and password ("sa" and "123") are filled-in automatically.
2. Click Create

Click OK

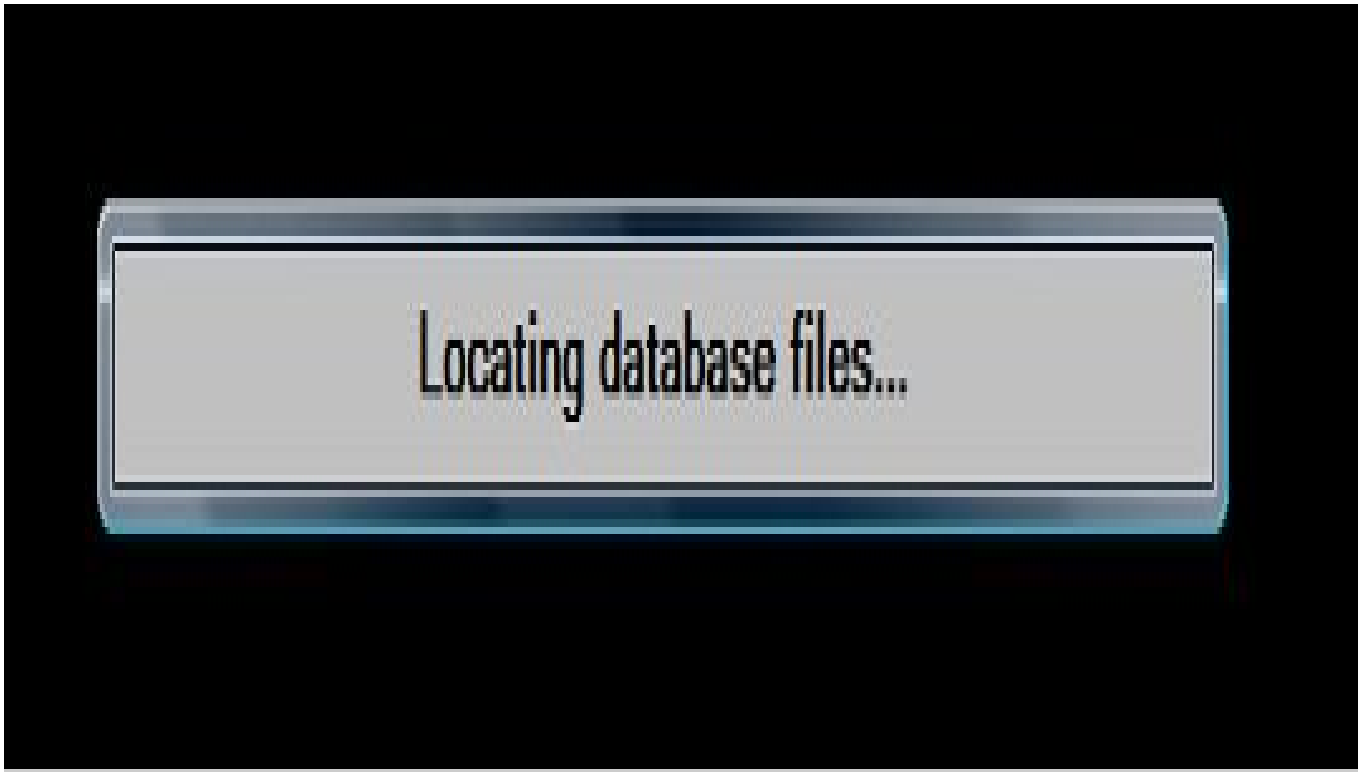



This screen *may* appear after installation. If it does, just click This program installed correctly

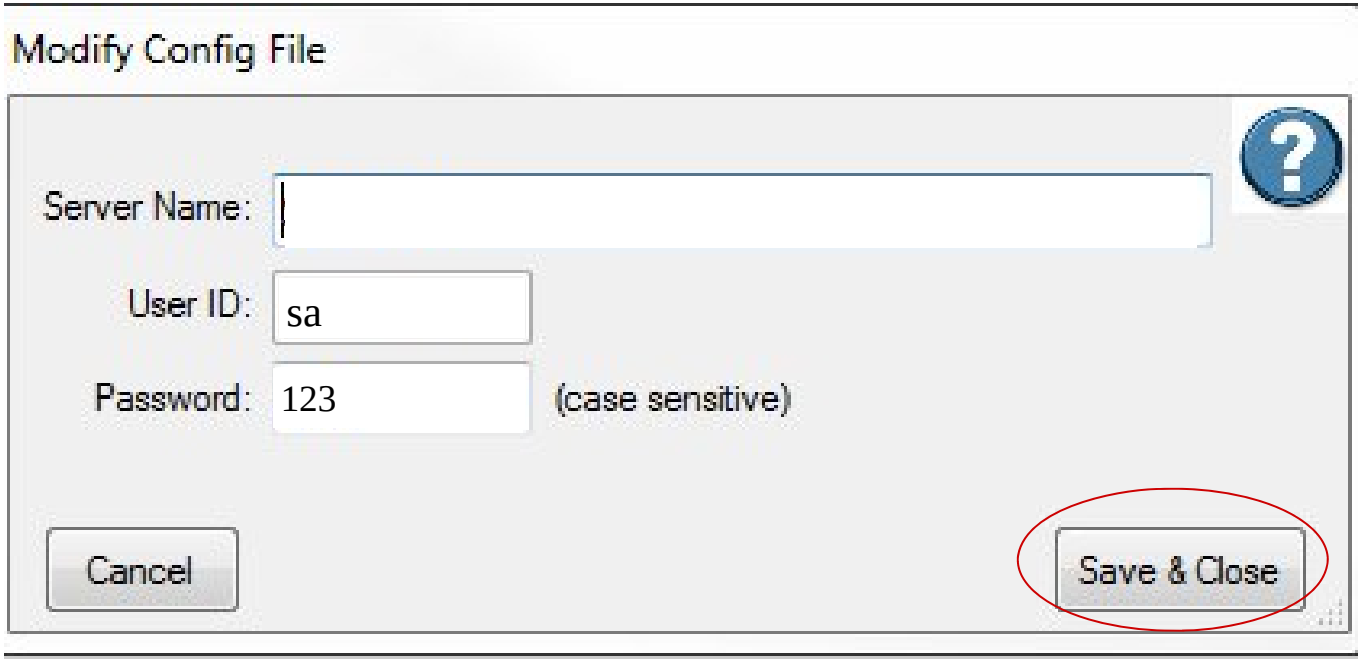
Click Exit to close ScoreKeyper setup menu



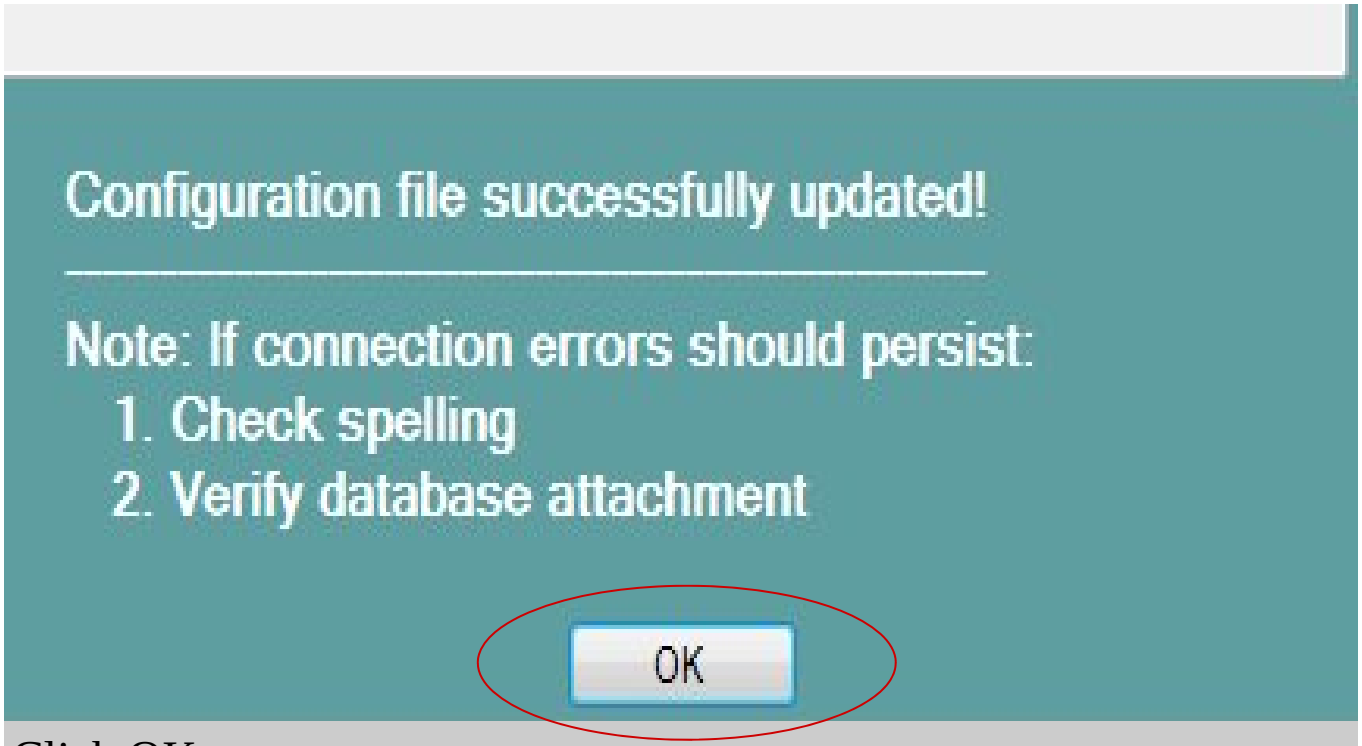

Click on the Sk1 icon, now on the desktop




Standby for about twenty seconds



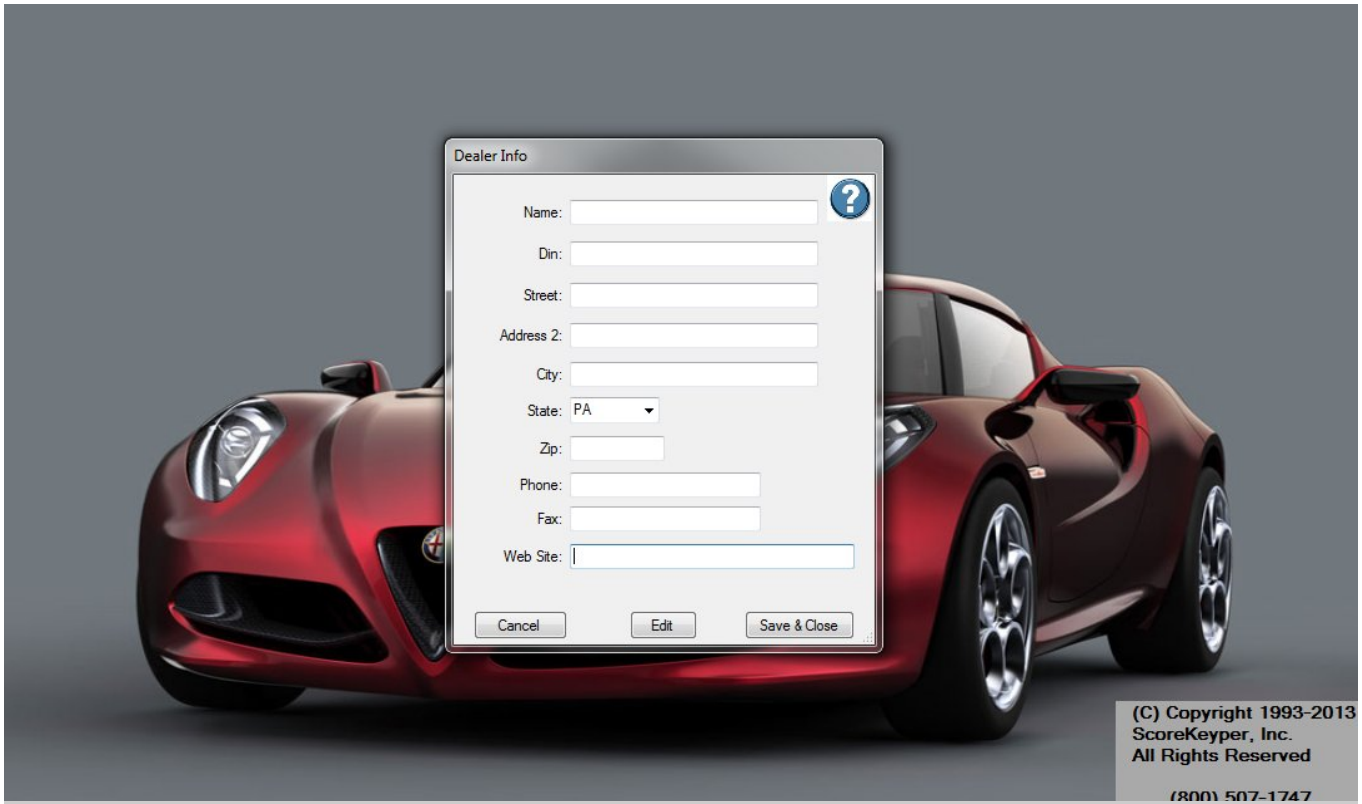

Server Name: Type in the name of your computer
User ID = sa
Password = 123
Click Save & Close



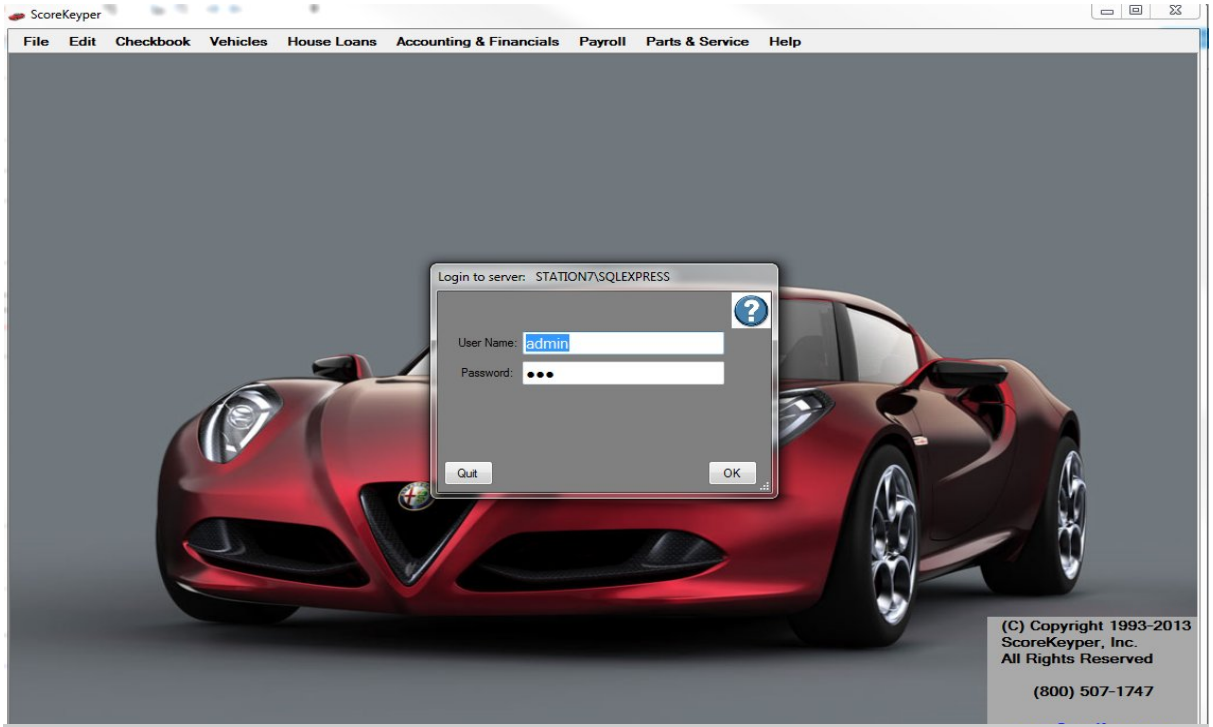

Click OK

Restart ScoreKeyper by clicking the Sk1 icon  on the desktop

Almost there!
Call tech support (800-507-1747) to get activation code



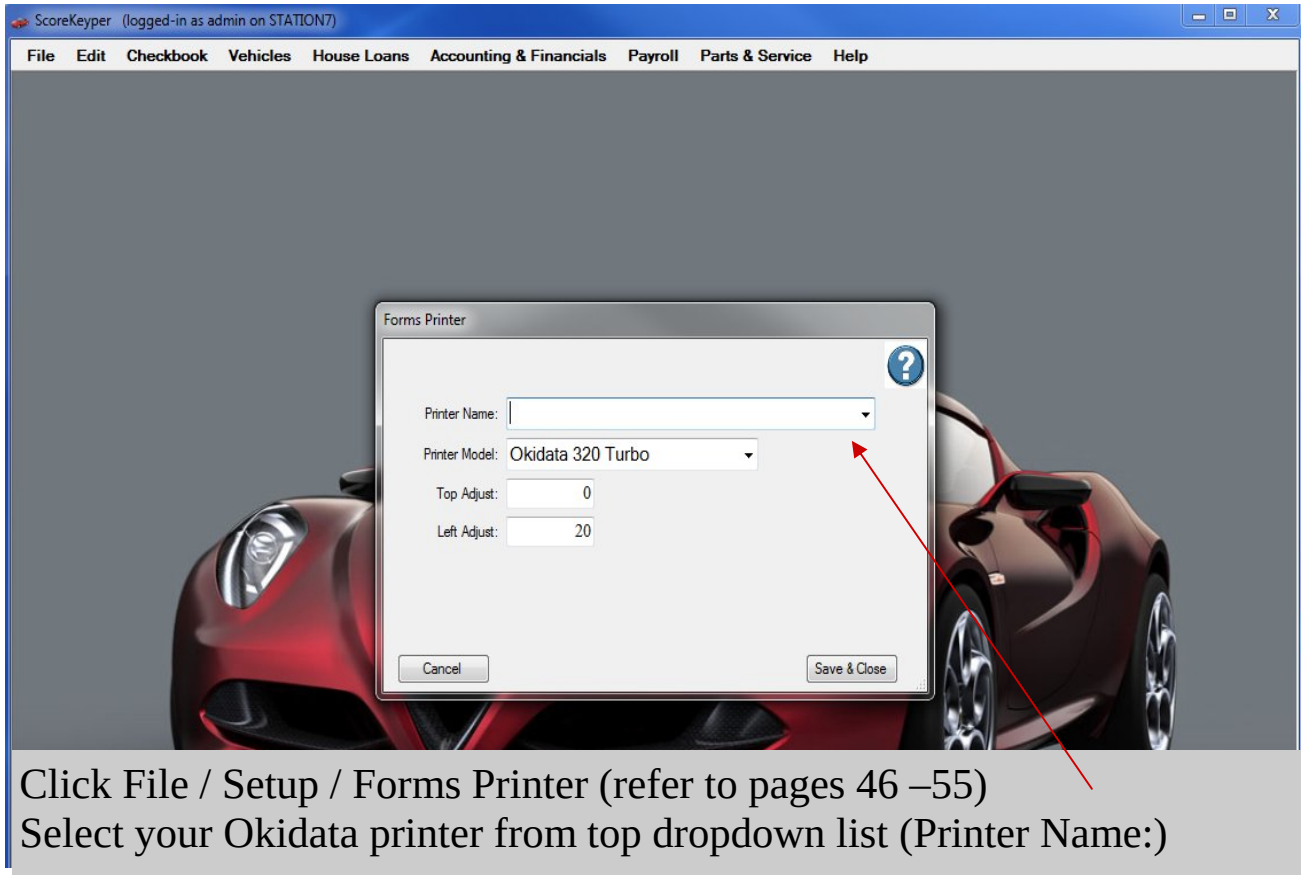

Enter your dealer information



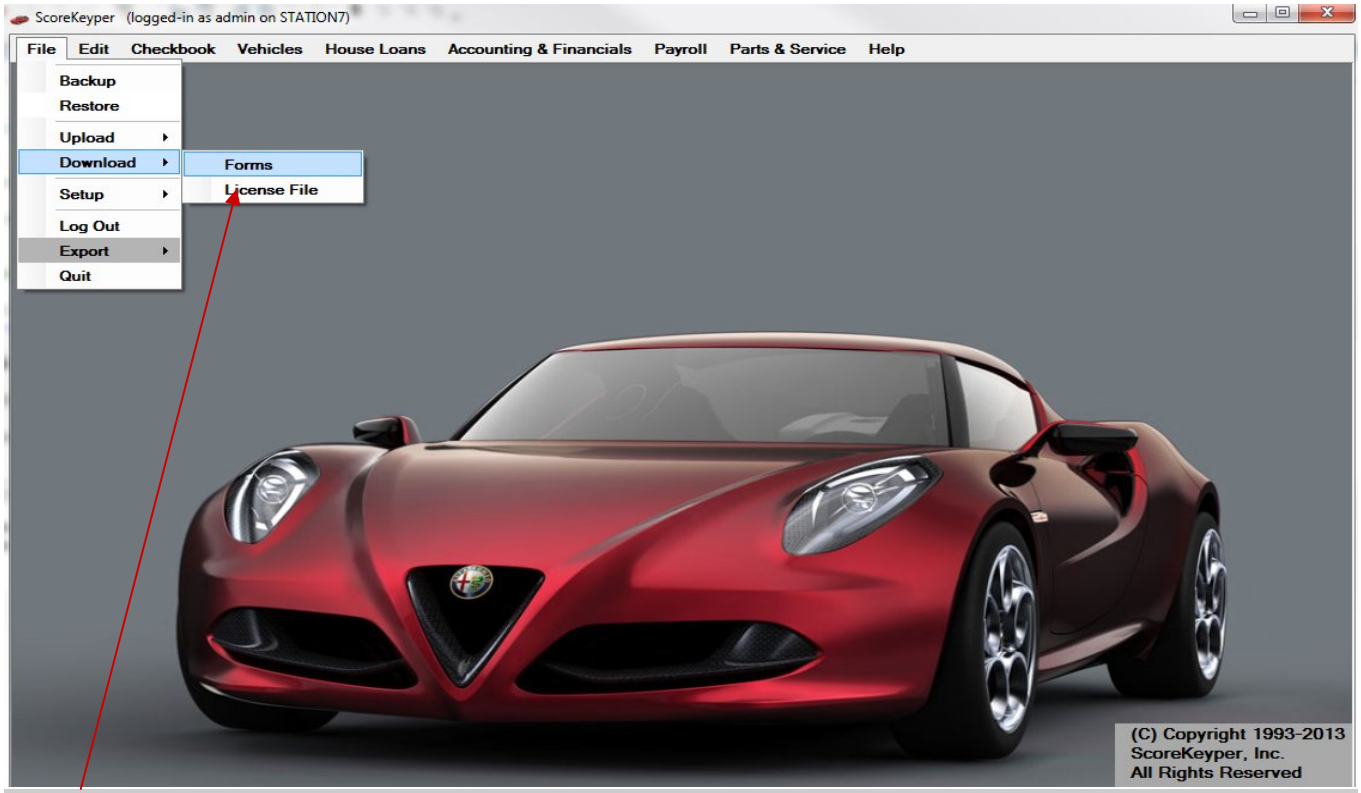

Default login: (can be changed later, if desired)

User Name: admin

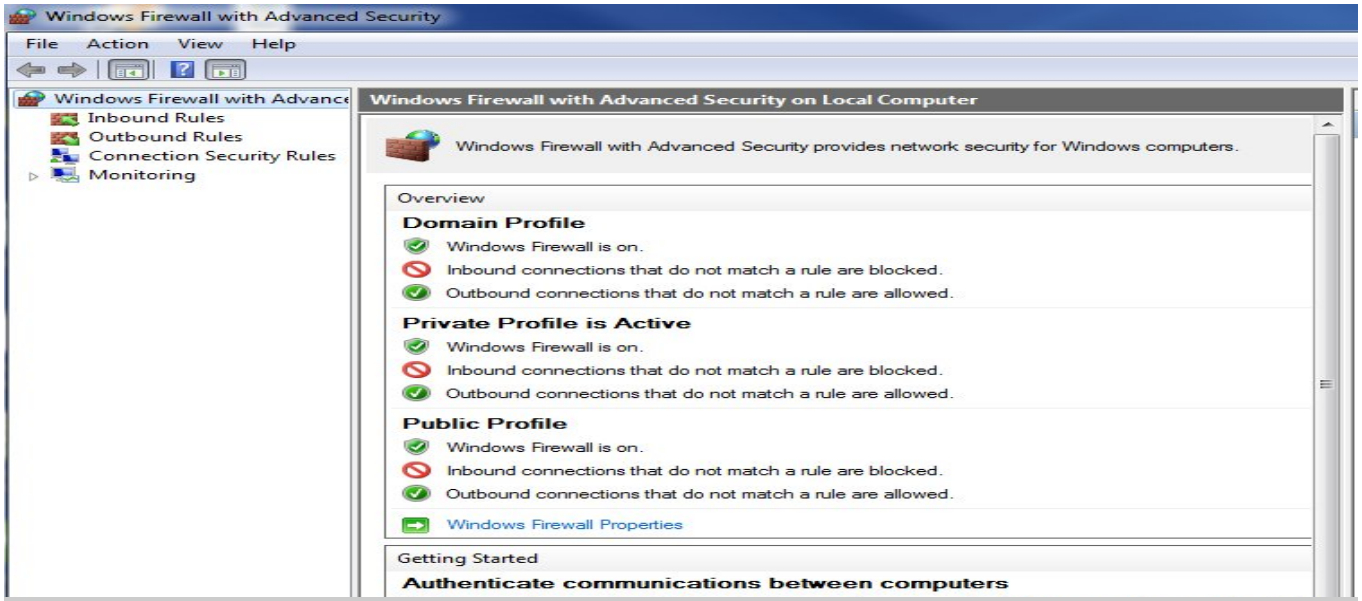
Password: 123




Click File / Setup / Forms Printer (refer to pages 46 –55)
Select your Okidata printer from top dropdown list (Printer Name:)



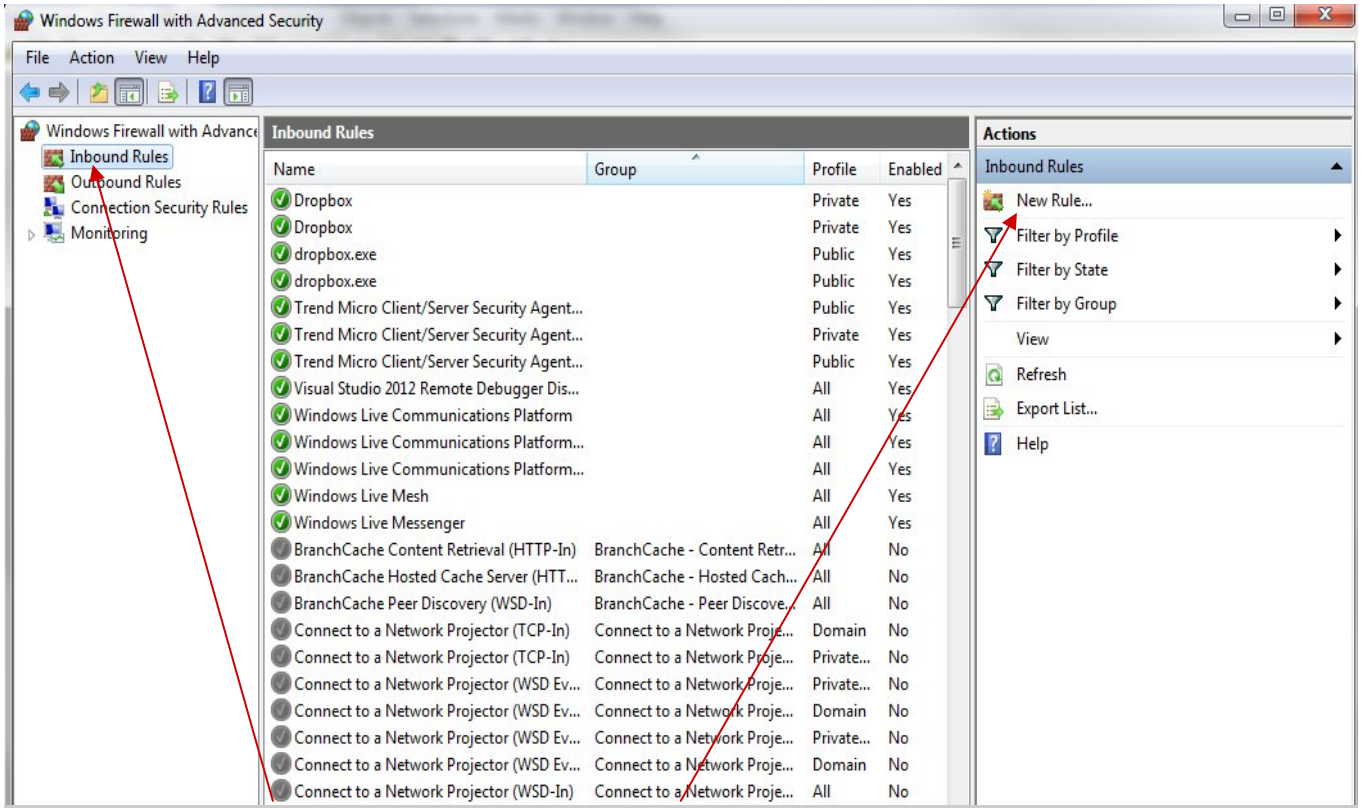

Download forms directly from our website, as shown.



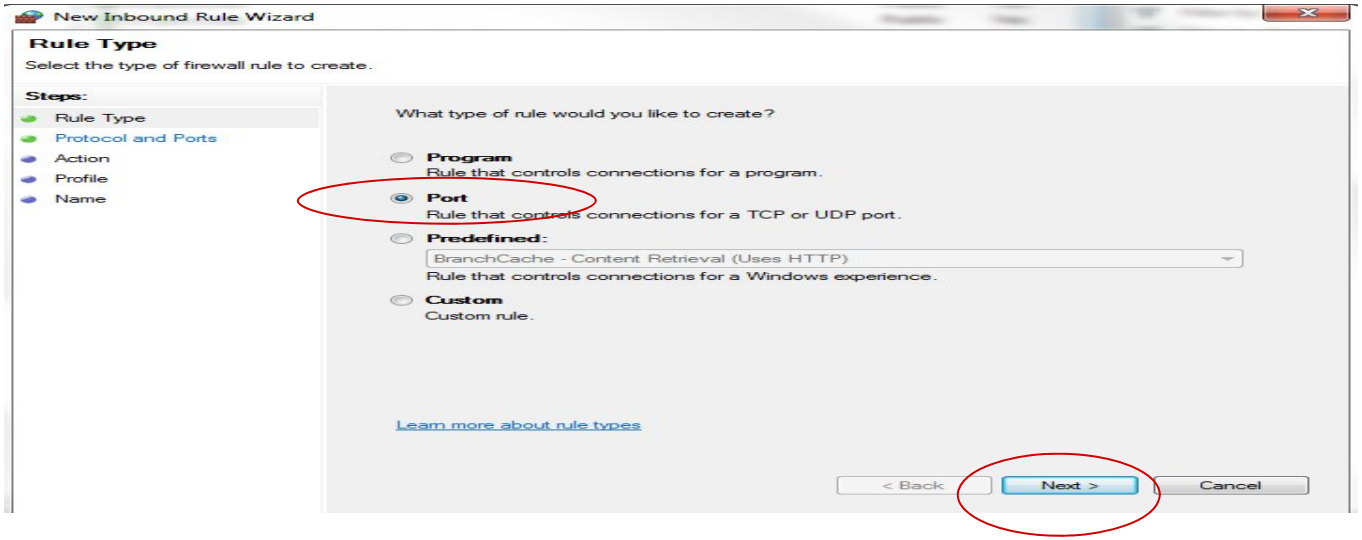

**Before installing to workstations, complete the following:**

If Windows XP, Vista, 7:
Click the Windows start button
In the white box just above the start button, type firewall

IF Windows 8:
Click the Search icon, then click Settings, then click Windows Firewall




1. Click Inbound Rules, then click New Rule




Click Port, then click Next

**Complete the following (no screen shots):**

a. Type 1433 in the white box, then click Next
b. Click Allow the connection, then click Next
c. Check all three boxes, then click Next
d. Type 1433 for the name of this rule
e. Click Finish

Install to workstations:
Click ScoreKeyper 32b - Workstation if a 32-bit machine OR
Click ScoreKeyper 64b - Workstation if a 64-bit machine

# Step One of Five - Add a Local Printer to Windows

IF Windows XP, Vista, 7:
Click the Windows start button, then Control Panel (Or Settings, then Control Panel)
Click Devices and Printers

IF Windows 8:
Click the Search icon, then Settings, then type in Printers
Click Devices and Printers

Continue:
Click Add a Printer from the menu bar near the top of the screen.
Click Add a local printer. (If the printer is a network printer, Click Add a network printer instead.)
Select a printer port. Click Next.
Scroll down and click *Oki* as the manufacturer, and *OKI MICROLINE 320 TURBO* as the printer model. Click Next.
Check Keep existing driver, if applicable. Click Next.
If the printer is attached directly to your computer, check Do not share this printer
Click Next to finish.

# Step Two of Five – Setup a Custom Form in Windows

IF Windows XP, Vista, 7:

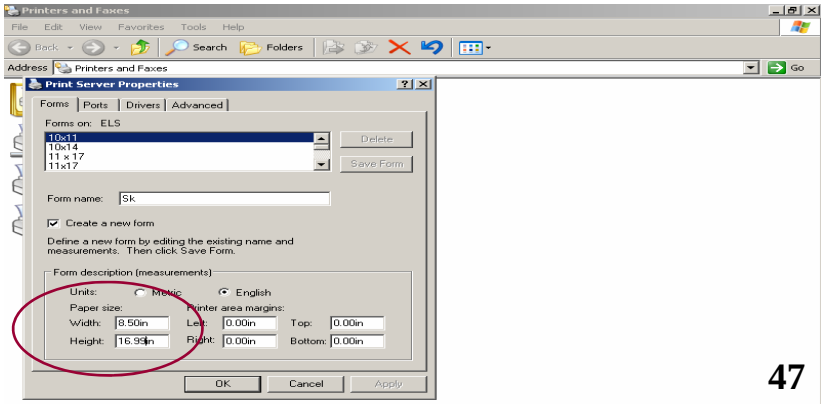
Click Devices and Printers.
Click to highlight the Oki printer icon.
Click Print server properties.

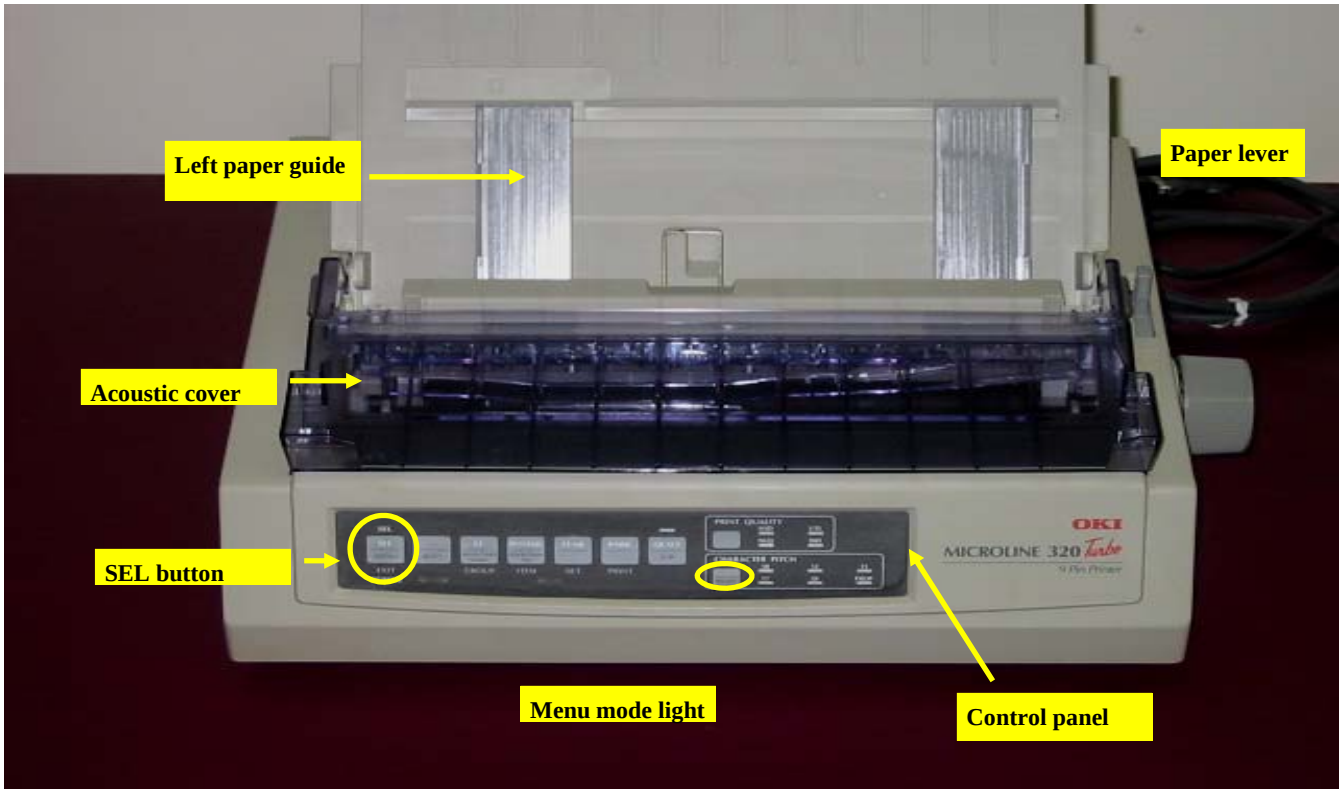
IF Windows 8:

Click the Search icon, then Settings, then type in Printers
Click View Devices and Printers
Click Print server properties

Continue:

Check the box next to Create a new Form.
Change the Form name to **Sk**
Select English as the Unit of Measurement
Set the Width to 8.50in,
Set the Height t16.99in, as shown.
Click Save Form.
Click Close.






**OKI MICROLINE 320 *Turbo* printer**

## Step Three of Five - Reset the Top of Form on the Okidata Printer

(Top of Form is the position on a form where the first line of print will occur. This position needs to be reset from the factory default in order to work properly with ScoreKeyper. The Okidata printer will then load each form to this new position, approximately 1/8" from the top.)

1. Place the paper lever in the position marked *TOP*. (Refer to diagram on previous page)
2. Move the left paper guide all the way to the right until it hits the tab stop, as shown.
3. Load a test form into the printer (printed-side away from you, and upside down).
   The form will feed into the printer automatically, so be careful to load it squarely with both hands.
4. Make sure the printer is deselected (that means the SEL light is off).
5. Press and hold the Shift button down, then press and hold the LF button down as shown on next page.
   You will hear a clicking sound, and see the paper moving down as you do this.
6. Continue to move the paper down until the red line on the print shield is about 1/8 inch below the top of the test form to be printed.
7. Now press the SEL button to select the printer.
8. Press the FF/LOAD button to eject the test form.

SEL
SEL
MENU
LF
FF/LOAD
TEAR
PARK
ITEM
SET
PRINT
MENU

# Step Four of Five – Test Printer Alignment

1. Load one of your forms into the printer (printed-side away from you, and upside down). The form will feed into the printer automatically, so be careful to load it squarely with both hands.
2. Start ScoreKeyper by *double-clicking* the icon on your desktop.
3. Click Vehicles / Print Forms on Okidata 320
4. Select a stock number and the form you are test printing.
5. Click View Form.
6. Make sure to press the SEL button on your printer , so that the SEL light is on.
7. Click Print.

12. If the software is printing too high above the line…
    Load the test form once again.
    Make sure the printer is deselected (the SEL light is off). Press and hold the Shift button down, then press and hold the FF/LOAD button down, as shown to the right. You will hear a clicking sound, and see the paper moving *up* as you do this. Move the paper up three or four clicks as necessary.

    If the software is printing too low below the line…
    Load the test form once again.
    Make sure the printer is deselected (the SEL light is off).
    Press and hold the Shift button down, then press and hold the LF button down, as shown to the right. You will hear a clicking sound, and see the paper moving *down* as you do this. Move the paper down three or four clicks as necessary.

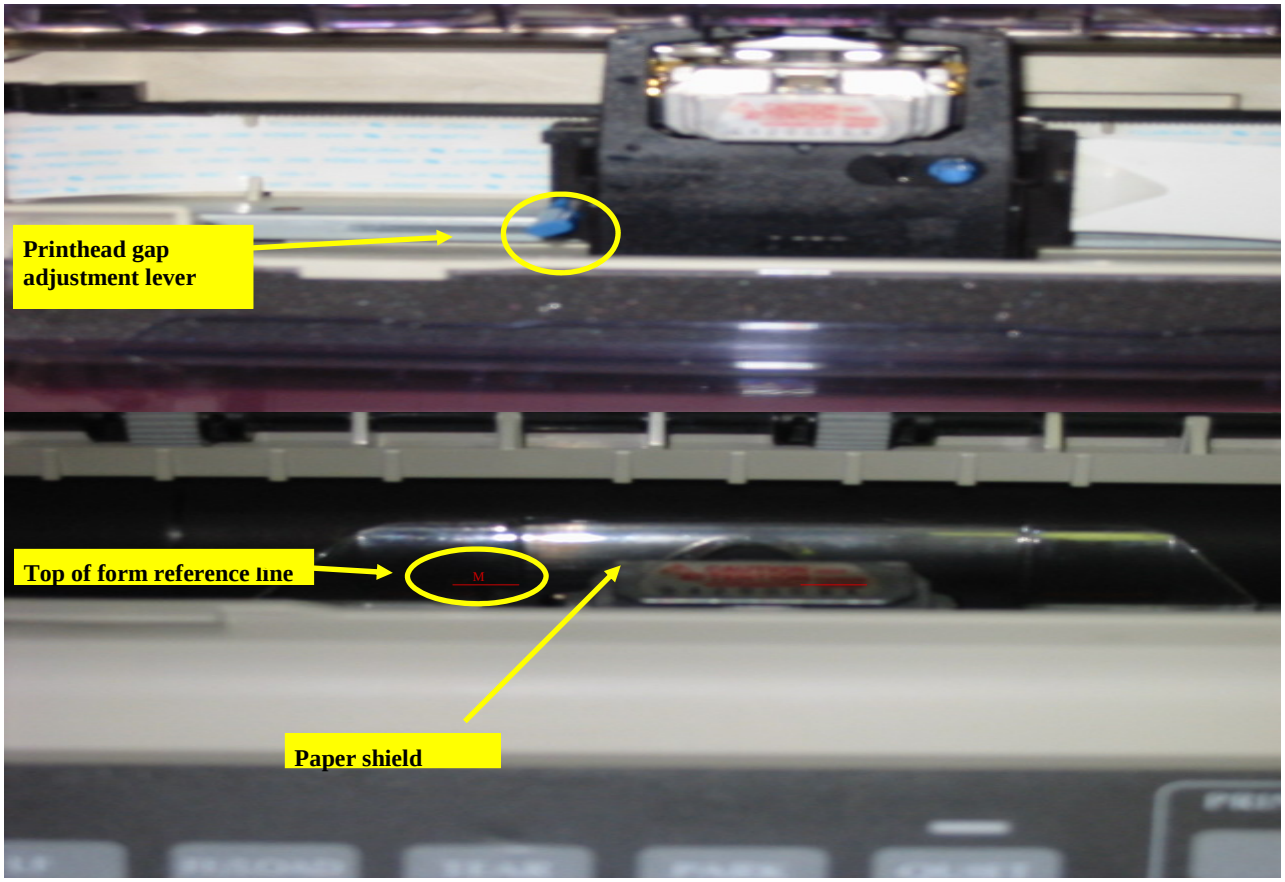
13. Now press the SEL button to select the printer.
14. Press the FF/LOAD button to eject the test form.
15. Load the test form into the printer again.
    The paper will feed into the printer automatically,
    so be careful to load the paper squarely with both hands.
16. Make sure to press the SEL button on your printer, then click Print.

## Step Five of Five – Additional Settings

(Several additional settings need to be reset from the factory default in order for the Okidata printer to work properly with ScoreKeyper.)

1. Load a blank sheet of paper into the printer.
2. Turn the printer off.
3. Press and hold the two buttons, as shown, while you turn the printer back on. You will see the word *Menu* light up on the control panel.
4. Press the LF button six times. Each time you press the button, a line of text will print out. Stop when you see the words **Top Feed** print out.
5. Now press the FF/LOAD button twice, until the printout reads **Top Feed Page Length**.
6. Press the TEAR button four times, until the printout reads **Top Feed Page Length 17**.
7. Now press the LF button once. The printout should read: **Set-Up Graphics**.
8. Press the FF/LOAD button twice, until the printout reads **Set-Up Paper Out Override**.
9. Press the TEAR button once, so that the printout reads "**Set-Up Paper Out Override Yes**.
10. To exit the Menu mode, press and hold the Shift button, and then press the Sel button, as shown on the next page. The Menu light will go off.
11. Lift the acoustic cover to access the print head gap adjustment lever. Pull this blue lever back to the highest setting, to allow for thicker forms. (See page 55)

SEL
SEL
SHIFT
LF
Micro Feed Down
FF/LOAD
Micro Feed Up
TEAR
PARK
QUIET
TOF
GROUP
ITEM
SET
PRINT
MENU


Printhead gap adjustment lever
Top of form reference line
Paper shield

# Good to go!

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